



# El Camino Charter High School

## Regular Board Meeting

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### **Date and Time**

Thursday September 24, 2020 at 4:30 PM PDT

### **Location**

Online Only - please see below.

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### **REGULAR BOARD MEETING**

For board meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted on the school's website (<https://ecrchs.net> - click the ECR Board tab).

### **VIRTUAL BOARD MEETING**

In accordance with Governor Newsom's Executive Order N-29-20, the meeting of the Board of Directors will take place via a virtual/teleconferencing environment.

To join the virtual Board meeting, please register through GoToWebinar at <https://attendee.gotowebinar.com/register/6494088817739692560>, webinar ID 175-710-011. You must register for the event (note you do not need to enter your legal name to participate). Once registered, you can attend the meeting through the online link, or by telephone (a call-in number and audio PIN will be provided after you register and prior to the meeting).

### **PUBLIC COMMENTS**

If you would like to make a comment during the Public Comment section or during an agenda item, you may do so in two ways: (1) click the "Raise Hand" icon on the control panel; or (2) email your comment to [comment@ecrchs.net](mailto:comment@ecrchs.net) and it will be read on the record. **Please note:** your name will be read on the record along with your comment; if you do not wish to have your name read, please indicate on your email.

Please note that, in order to conduct an orderly meeting, all members of the public will be placed on mute during the Board meeting, except during public comments. Note that for those who elect to participate through the call-in number, you will not have the option of being unmuted during the meeting.

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The Public Comments agenda item is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed thirty (30) minutes. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak. When addressing the Board, speakers are requested to adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

*In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Daniel Chang, in person, by email at [d.chang@ecrchs.net](mailto:d.chang@ecrchs.net), or by calling (818) 595-7537.*

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>4:30 PM</b>
Opening Items			
<b>A.</b> Call the Meeting to Order		Beatriz Chen	1 m
<b>B.</b> Record Attendance and Guests		Daniel Chang	1 m
<b>C.</b> Pledge of Allegiance		Jeff Davis	3 m
<b>D.</b> Public Comments		Public	30 m
<b>E.</b> UTLA Update		UTLA Representative	15 m
<b>F.</b> Executive Director Update		David Hussey	15 m
<b>G.</b> Chief Business Officer Update		Gregory Wood	15 m
<b>II. Consent</b>			<b>5:50 PM</b>
<b>A.</b> Approve Minutes of August 13, 2020 Special Board Meeting	Approve Minutes	Beatriz Chen	1 m
Approve minutes for Special Board Meeting on August 13, 2020			
<b>B.</b> Approve Minutes of August 27, 2020 Annual Meeting and Regular Board Meeting	Approve Minutes	Beatriz Chen	1 m
Approve minutes for Annual Meeting and Regular Board Meeting on August 27, 2020			
<b>C.</b> Review and Vote on August 2020 Check Registers	Vote	Gregory Wood	5 m

	Purpose	Presenter	Time
ACTION ITEM: motion to approve the August 2020 check registers.			

<b>D. Review and Vote on August 2020 American Express Charges</b>	Vote	Gregory Wood	10 m
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ACTION ITEM: motion to approve the August 2020 American Express charges.

### III. Financial 6:07 PM

<b>A. August 2020 Financial Update</b>	Discuss	Gregory Wood	10 m
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The Board will review the August 2020 Financial Update presented by CBO Greg Wood and John Arndt of ICON.

<b>B. Discuss and Vote on 3 Year Updated Budget and Cash Flow</b>	Vote	Gregory Wood	15 m
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The Board will review and vote on the 3 Year Updated Budget and Cash Flow.  
ACTION ITEM: motion to approve the 3 Year Updated Budget and Cash Flow.

### IV. School Business 6:32 PM

<b>A. Discuss and Vote on Learning Continuity and Attendance Plan</b>	Vote	David Hussey	10 m
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The Board will discuss and vote on the Learning Continuity and Attendance Plan.  
ACTION ITEM: motion to approve the Learning Continuity and Attendance Plan.

<b>B. Discuss and Vote on Revised Fiscal Policies and Procedures</b>	Vote	Gregory Wood	10 m
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The Board will discuss and vote on the revised Fiscal Policies and Procedures, which have been updated based on a review by LAUSD and based on changes recommended by the CBO.  
ACTION ITEM: motion to approve the revised Fiscal Policies and Procedures.

<b>C. Discuss 2019-2020 Charter School Oversight Report</b>	Discuss	Daniel Chang	10 m
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The Board will discuss the LAUSD Charter School Division's Oversight Report for 2019-2020.

<b>D. Discuss and Vote on Approval of Escrow Account with LAUSD</b>	Vote	Gregory Wood	5 m
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As part of the discussions with LAUSD regarding the disputed maintenance and operations charges, our Sole Occupant Agreement requires setting up an escrow account into which the disputed amount would be deposited. We had sought to open a separate bank account, but LAUSD is requiring establishing an escrow account with an independent escrow company. The total disputed amount of \$548,910.95 will be deposited into this escrow account. Staff has contacted Escrow of the West about setting up this escrow account. Once established with the escrow company, the separate bank account at City National Bank will be closed.  
ACTION ITEM: motion to approve setting up an escrow account into which the disputed amount of \$548,910.95 will be deposited.

<b>E. UTLA Initial Proposal</b>			5 m
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**Public Hearing:** United Teachers Los Angeles' Initial Proposal for negotiations on behalf of certificated employees of El Camino Real Charter High School.

### V. Governance 7:12 PM

	<b>Purpose</b>	<b>Presenter</b>	<b>Time</b>
<b>A. Discuss Board Vacancy</b>	Discuss	Daniel Chang	5 m

Discuss filling the position for the vacant Community Representative seat. Staff recommends advertising for the position immediately, and accepting applications through Friday, October 23, 2020. The Board must also create a Nominating Committee (ad hoc) to review applications and make a recommendation to the Board. The Board can vote at the November 19, 2020 Board meeting.

<b>B. Create Equity Advisory Committee</b>	Vote	Beatriz Chen	5 m
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Pursuant to the Resolution Recognizing Black Lives Matter at ECRCHS, the Board is to create a committee comprised of stakeholders to review the school's practice on equity and report to the Board.

## **VI. Closing Items**

**7:22 PM**

<b>A. Adjourn Meeting</b>	Vote	Board Chair	1 m
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