



# El Camino Charter High School

## Regular Board Meeting

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### Date and Time

Thursday July 9, 2020 at 4:30 PM PDT

### Location

Teleconference Only - please see below.

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### REGULAR BOARD MEETING

For board meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted in the school's website (<https://ecrchs.net> - click the ECR Board tab).

### INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments." "Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed thirty (30) minutes. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes before the item, and total time allocated to agenda items will not exceed six (6) minutes for a discussion item and nine (9) minutes per vote item. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak, and the total allocated time shall be appropriately increased as well.
4. When addressing the Board, speakers are requested to adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

## PARTICIPATING TELEPHONICALLY

To participate in the Board meeting telephonically, please call **(646) 749-3122, access code 327-828-269**. Please note that, in order to conduct an orderly meeting, all members of the public will be placed on mute during the Board meeting, except during public comments. If you would like to speak on a specific agenda item, please advise the Board during the public comments section. Note that members of the public attending a meeting conducted via teleconference do not need to give their name when entering the conference call.

If you have any questions or issues, or if you would like to make a public comment on an agenda or non-agenda item, please contact Daniel Chang by email at [d.chang@ecrchs.net](mailto:d.chang@ecrchs.net).

*In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Daniel Chang, in person, by email at [d.chang@ecrchs.net](mailto:d.chang@ecrchs.net), or by calling (818) 595-7537.*

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>4:30 PM</b>
Opening Items			
A. Call the Meeting to Order		Scott Silverstein	1 m
B. Record Attendance and Guests		Daniel Chang	1 m
C. Pledge of Allegiance		Beatriz Chen	3 m
D. Public Comments		Public	30 m
<b>II. School Business</b>			<b>5:05 PM</b>
A. Board Review of Comparable Compensation Data for Charter School Executives	Discuss	Scott Silverstein	10 m
The Board will review comparable compensation data for the Executive Director, Chief Business Officer, and Chief Compliance Officer positions.			
<b>III. Closed Session</b>			<b>5:15 PM</b>
A. Public Employee Performance Evaluation Title: Chief Compliance Officer. Report and recommendation.	Discuss	Scott Silverstein	10 m
B. Public Employee Performance Evaluation Title: Executive Director. Report and recommendation.	Discuss	Scott Silverstein	10 m
C. Public Employment Title: Chief Compliance Officer	Discuss	Scott Silverstein	10 m
D. Public Employment Title: Executive Director	Discuss	Scott Silverstein	5 m
E. Public Employment Title: Chief Business Officer	Discuss	Scott Silverstein	15 m
<b>IV. Reconvene to Open Session</b>			<b>6:05 PM</b>
A. Report on Actions Taken in Closed Session, If Any	Discuss	Scott Silverstein	1 m

<b>B.</b> Possible Board Approval of Resolution Regarding Executive Compensation for Executive Director	Vote	Scott Silverstein	5 m
ACTION ITEM: motion to approve Resolution Regarding Executive Compensation for Executive Director			
<b>C.</b> Possible Board Approval of Resolution Regarding Executive Compensation for Chief Compliance Officer	Vote	Scott Silverstein	5 m
ACTION ITEM: motion to approve Resolution Regarding Executive Compensation for Chief Compliance Officer			
<b>D.</b> Possible Board Approval of Resolution Regarding Executive Compensation for Chief Business Officer	Vote	Scott Silverstein	5 m
ACTION ITEM: motion to approve Resolution Regarding Executive Compensation for Chief Business Officer			
<b>E.</b> Possible Board Approval of Employment Agreement for Executive Director	Vote	Scott Silverstein	5 m
Report of salary, salary schedule, or compensation paid as fringe benefits to Executive Director			
1. Salary			
2. Health Benefits			
3. Bonuses			
4. Life Insurance			
5. Stipends / Allowances			
6. Differentials			
<b>F.</b> Possible Board Approval of Employment Agreement for Chief Compliance Officer	Vote	Scott Silverstein	5 m
Report of salary, salary schedule, or compensation paid as fringe benefits to Chief Compliance Officer			
1. Salary			
2. Health Benefits			
3. Bonuses			
4. Life Insurance			
5. Stipends / Allowances			
6. Differentials			
<b>G.</b> Possible Board Approval of Employment Agreement for Chief Business Officer	Vote	Scott Silverstein	5 m
Report of salary, salary schedule, or compensation paid as fringe benefits to Chief Business Officer			
1. Salary			
2. Health Benefits			
3. Bonuses			
4. Life Insurance			
5. Stipends / Allowances			
6. Differentials			

## V. Financial

**6:36 PM**

<b>A.</b> Discuss and Possible Approval of Revised Executive Salary Table	Vote	David Hussey	10 m
Board will discuss and vote on revising the Executive Salary Table to include Steps 4 and 5 for the Chief Business Officer position.			
ACTION ITEM: motion to approve the revised Executive Salary Table.			
<b>B.</b> Discuss and Vote on Adding Check Signers	Vote	David Hussey	10 m
Discuss and vote on adding an Assistant Principal and the Chief Business Officer as check signers to school bank accounts.			
ACTION ITEM: motion to approve adding Assistant Principal and Chief Business Officer as check signers to the school bank accounts.			
<b>C.</b> Discuss and Vote on Application for SBA Paycheck Protection Program Loan	Vote	Scott Silverstein	10 m
The Board will discuss whether ECR should apply for the Paycheck Protection Program ("PPP") loan offered by the Small Business Administration and entering into a resolution to do so.			
ACTION ITEM: motion to approve the application for the loan through SBA's Paycheck Protection Program and to approve the resolution.			

**VI. Closing Items**

**7:06 PM**

**A. Adjourn Meeting**

Vote

Scott Silverstein

1 m