



El Camino Charter High School

Regular Board Meeting

Date and Time

Thursday June 25, 2020 at 4:30 PM PDT

Location

Teleconference only - please see below.

REGULAR BOARD MEETING

For board meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted in the school's website (<https://ecrchs.net> - click the ECR Board tab).

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments." "Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed thirty (30) minutes. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes before the item, and total time allocated to agenda items will not exceed six (6) minutes for a discussion item and nine (9) minutes per vote item. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak, and the total allocated time shall be appropriately increased as well.
4. When addressing the Board, speakers are requested to adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

PARTICIPATING TELEPHONICALLY

To participate in the Board meeting telephonically, please call **(312) 757-3121, access code 806-080-277**. Please note that, in order to conduct an orderly meeting, all members of the public will be placed on mute during the Board meeting, except during public comments. If you would like to speak on a specific agenda item, please advise the Board during the public comments section. Note that members of the public attending a meeting conducted via teleconference do not need to give their name when entering the conference call.

If you have any questions or issues, please contact Daniel Chang by email at d.chang@ecrchs.net.

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Daniel Chang, in person, by email at d.chang@ecrchs.net, or by calling (818) 595-7537.

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:30 PM
Opening Items			
A. Call the Meeting to Order		Scott Silverstein	1 m
B. Record Attendance and Guests		Daniel Chang	1 m
C. Pledge of Allegiance		Beatriz Chen	3 m
D. Public Comments		Public	30 m
E. Executive Director Update		David Hussey	15 m
F. Board Committee Updates	Discuss	Scott Silverstein	10 m
II. Consent			5:30 PM
A. Approve Minutes of May 5, 2020 Special Board Meeting	Approve Minutes	Scott Silverstein	1 m
Approve minutes for Special Board Meeting on May 5, 2020			
B. Approve Minutes of May 28, 2020 Regular Board Meeting	Approve Minutes	Scott Silverstein	1 m
Approve minutes for Regular Board Meeting on May 28, 2020			
III. Financial			5:32 PM
A. Review and Vote on May 2020 Check Registers	Vote	ICON School Management	5 m
ACTION ITEM: motion to approve the May 2020 check registers.			
B. May 2020 Financial Update	Discuss	ICON School Management	10 m
C. Review and Vote on 2020-2021 Preliminary Budget	Vote	David Hussey	15 m
The Board will review and vote on the 2020-2021 Preliminary Budget. ACTION ITEM: motion to approve the 2020-2021 Preliminary Budget.			
D. Discuss and Possible Approval of Education Protection Account	Vote	David Hussey	10 m
Board will discuss and vote on the Education Protection Account. ACTION ITEM: motion to approve Education Protection Account.			
IV. Governance			6:12 PM
A. Vote to Install Certificated Representative	Vote	Scott Silverstein	10 m

The Board will vote to install the first of the two (2) candidates selected by ECR's certificated staff as their representatives.

The terms for these positions begin July 1, 2020 and end June 30, 2023.

ACTION ITEM: motion to install [candidate name] as a Certificated Representative to the Board, term beginning July 1, 2020 and ending June 30, 2023.

B. Vote to Install Certificated Representative Vote Scott Silverstein 5 m

The Board will vote to install second of the two (2) candidates selected by ECR's certificated staff as their representatives.

The terms for these positions begin July 1, 2020 and end June 30, 2023.

ACTION ITEM: motion to install [candidate name] as a Certificated Representative to the Board, term beginning July 1, 2020 and ending June 30, 2023.

C. Vote to Install Parent Representative Vote Scott Silverstein 5 m

The Board will vote to install the successful candidate selected by ECR's parents/guardians as their representative. The term for this position begins July 1, 2020 and ends June 30, 2023.

ACTION ITEM: motion to install [candidate name] as the Parent Representative to the Board, term beginning July 1, 2020 and ending June 30, 2023.

D. Discuss and Vote on Board Meeting Calendar for 2020-2021 Vote Scott Silverstein 5 m

Staff proposes the following meeting dates, meetings to start at 4:30 p.m.: August 27, 2020; September 24, 2020; October 22, 2020; November 19, 2020; December 17, 2020; January 28, 2021; February 25, 2021; March 25, 2021; April 22, 2021; May 27, 2021; June 24, 2021.

ACTION ITEM: motion to approve Board Meeting Calendar for 2020-2021 with the following dates, all meetings to start at 4:30 p.m.: [specify dates].

V. School Business

6:37 PM

A. Discuss and Possible Approval of COVID-19 Operations Written Report Vote David Hussey 10 m

Board will discuss and vote on the COVID-19 Operations Written Report.

ACTION ITEM: motion to approve the COVID-19 Operations Written Report.

B. Discuss Health and Safety Protocols for 2020-2021 School Year Discuss David Hussey 10 m

Discuss health and safety protocols, particularly related to the COVID-19 pandemic, for the upcoming school year, including costs for implementing such protocols and plans for disseminating the information to all stakeholders.

C. Discuss and Possible Approval of Teacher Laptop Refresh Vote David Hussey 10 m

Discuss and possible approval of refresh for teacher laptops.

ACTION ITEM: motion to approve refresh for teacher laptops for up to \$[specify amount] through [identify vendor selected].

D. Board Review of Comparable Compensation Data for Charter School Executives Discuss Scott Silverstein 10 m

The Board will review comparable compensation data for the Executive Director and Chief Compliance Officer positions.

VI. Closed Session

7:17 PM

A. Conference with Legal Counsel: Pending Litigation Discuss Scott Silverstein 15 m

Discussion on pending litigation pursuant to paragraph (1) of subdivision (d) of Government Code § 54956.9: three (3) matters.

B. Public Employee Performance Evaluation Discuss Scott Silverstein 10 m

Title: Chief Compliance Officer. Report and recommendation.

C. Public Employee Performance Evaluation Discuss Scott Silverstein 10 m

Title: Executive Director. Report and recommendation.

D. Public Employment Discuss Scott Silverstein 10 m

Title: Chief Compliance Officer

E. Public Employment Title: Executive Director	Discuss	Scott Silverstein	5 m
F. Public Employment Title: Chief Business Officer	Discuss	Scott Silverstein	15 m

VII. Reconvene to Open Session

8:22 PM

A. Report on Actions Taken in Closed Session, If Any	Discuss	Scott Silverstein	1 m
B. Possible Board Approval of Resolution Regarding Executive Compensation for Executive Director ACTION ITEM: motion to approve Resolution Regarding Executive Compensation for Executive Director	Vote	Scott Silverstein	5 m

C. Possible Board Approval of Resolution Regarding Executive Compensation for Chief Compliance Officer ACTION ITEM: motion to approve Resolution Regarding Executive Compensation for Chief Compliance Officer	Vote	Scott Silverstein	5 m
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D. Possible Board Approval of Resolution Regarding Executive Compensation for Chief Business Officer ACTION ITEM: motion to approve Resolution Regarding Executive Compensation for Chief Business Officer	Vote	Scott Silverstein	5 m
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E. Possible Board Approval of Employment Agreement for Executive Director Report of salary, salary schedule, or compensation paid as fringe benefits to Executive Director	Vote	Scott Silverstein	5 m
<ol style="list-style-type: none"> 1. Salary 2. Health Benefits 3. Bonuses 4. Life Insurance 5. Stipends / Allowances 6. Differentials 			

F. Possible Board Approval of Employment Agreement for Chief Compliance Officer Report of salary, salary schedule, or compensation paid as fringe benefits to Chief Compliance Officer	Vote	Scott Silverstein	5 m
<ol style="list-style-type: none"> 1. Salary 2. Health Benefits 3. Bonuses 4. Life Insurance 5. Stipends / Allowances 6. Differentials 			

G. Possible Board Approval of Employment Agreement for Chief Business Officer Report of salary, salary schedule, or compensation paid as fringe benefits to Chief Business Officer	Vote	Scott Silverstein	5 m
<ol style="list-style-type: none"> 1. Salary 2. Health Benefits 3. Bonuses 4. Life Insurance 5. Stipends / Allowances 6. Differentials 			

VIII. Closing Items

8:53 PM

A. Adjourn Meeting	Vote	Scott Silverstein	1 m
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