



# El Camino Charter High School

## Regular Board Meeting

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### **Date and Time**

Thursday February 27, 2020 at 4:30 PM PST

### **Location**

El Camino Real Charter High School, Library, 5440 Valley Circle Boulevard, Woodland Hills, CA 91367

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### **REGULAR BOARD MEETING**

For board meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted in the school's website (<https://ecrchs.net> - click the ECR Board tab).

### **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS**

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments." "Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed thirty (30) minutes. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes before the item, and total time allocated to agenda items will not exceed six (6) minutes for a discussion item and nine (9) minutes per vote item. A member of the public

who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak, and the total allocated time shall be appropriately increased as well.

4. When addressing the Board, speakers are requested to adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.

5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

### TELECONFERENCE LOCATIONS

Teleconferencing will be available at the following locations:

ECR College & Career Independent Study Program  
7401 Shoup Avenue  
West Hills, California

Members of the public attending a meeting conducted via teleconference do not need to give their name when entering the conference call.

*In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Daniel Chang, in person, by email at [d.chang@ecrchs.net](mailto:d.chang@ecrchs.net), or by calling (818) 595-7537.*

### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>4:30 PM</b>
Opening Items			
<b>A.</b> Call the Meeting to Order		Scott Silverstein	1 m
<b>B.</b> Record Attendance and Guests		Daniel Chang	1 m
<b>C.</b> Pledge of Allegiance		Beatriz Chen	3 m
<b>D.</b> Public Comments		Public	30 m
<b>E.</b> Executive Director Update		David Hussey	15 m
<b>F.</b> Board Committee Updates	Discuss	Scott Silverstein	10 m
<b>II. Consent</b>			<b>5:30 PM</b>

	Purpose	Presenter	Time
<b>A. Approve Minutes of January 23, 2020 Regular Board Meeting</b>	Approve Minutes	Scott Silverstein	1 m
Approve minutes for Regular Board Meeting on January 23, 2020			
<b>B. Approve Minutes of February 10, 2020 Regular Board Meeting</b>	Approve Minutes	Scott Silverstein	1 m
Approve minutes for Regular Board Meeting on February 10, 2020			
<b>III. Financial</b>			<b>5:32 PM</b>
<b>A. Review and Vote on January 2020 Check Registers</b>	Vote	ICON School Management	5 m
ACTION ITEM: motion to approve the January 2020 check registers.			
<b>B. January 2020 Financial Update</b>	Discuss	ICON School Management	10 m
<b>IV. School Business</b>			<b>5:47 PM</b>
<b>A. Discuss and Vote on Safe School Plan</b>	Vote	Suki Dhillon	10 m
Discuss and possibly approve the Safe School Plan. ACTION ITEM: motion to approve the Safe School Plan.			
<b>B. Discuss and Vote on Lease of 1:1 Laptops for Incoming Freshmen</b>	Vote	David Hussey	10 m
Discuss and possible approval for lease of laptops for incoming freshmen for the 2020-2021 school year. The Board may also consider allowing this as a recurring budgeted cost without further Board approval. ACTION ITEM: motion to approve a contract for 1:1 laptops for incoming freshmen for the 2020-2021 school year.			
<b>V. Governance</b>			<b>6:07 PM</b>
<b>A. Discuss and Vote on Creation of Audit Committee</b>	Vote	Daniel Chang	10 m
An Audit Committee must be created to select a new auditor for the 2020-2021 school year, as we have been with the same auditor for three (3) years. ACTION ITEM: motion to create an Audit Committee to recommend an auditor for the 2020-2021 annual audit [identify members appointed to Committee].			
<b>B. Discuss and Vote on Restaffing of Finance Committee</b>	Vote	Scott Silverstein	5 m
Discuss and possible vote on restaffing the Finance Committee. ACTION ITEM: motion to restaff Finance Committee [identify member(s) appointed and replaced].			
<b>VI. Closed Session</b>			<b>6:22 PM</b>
<b>A. Conference with Legal Counsel: Pending Litigation</b>	Discuss	Scott Silverstein	15 m
Discussion on pending litigation pursuant to paragraph (1) of subdivision (d) of Government Code § 54956.9: two (2) matters.			

	<b>Purpose</b>	<b>Presenter</b>	<b>Time</b>
<b>B. Conference with Legal Counsel: Anticipated Litigation</b>	Discuss	Scott Silverstein	5 m
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code § 54956.9: one (1) matter.			
<b>C. Conference with Labor Negotiators</b>	Discuss	Scott Silverstein	10 m
Agency Designated Representatives: Executive Director David Hussey; Chief Business Officer Alan Darby; Chief Compliance Officer Daniel Chang; Legal Counsel Roger Scott Employee Organization: UTLA			
<b>D. Conference with Labor Negotiators</b>	Discuss	Scott Silverstein	10 m
Agency Designated Representatives: Executive Director David Hussey; Chief Business Officer Alan Darby; Chief Compliance Officer Daniel Chang; Legal Counsel Roger Scott Employee Organization: American Federation of State County and Municipal Employees District Council 36			
<b>E. Public Employee Performance Evaluation</b>	Discuss	Scott Silverstein	10 m
Title: Executive Director			
<b>F. Public Employee Performance Evaluation</b>	Discuss	Scott Silverstein	10 m
Title: Chief Business Officer			
<b>G. Public Employee Discipline / Dismissal / Release</b>	Discuss	Scott Silverstein	15 m
<b>VII. Reconvene to Open Session</b>			<b>7:37 PM</b>
<b>A. Report on Actions Taken in Closed Session, If Any</b>	Discuss	Scott Silverstein	1 m
<b>VIII. Closing Items</b>			<b>7:38 PM</b>
<b>A. Adjourn Meeting</b>	Vote	Scott Silverstein	1 m