



El Camino Charter High School

Regular Board Meeting

Date and Time

Tuesday December 17, 2019 at 5:00 PM PST

Location

El Camino Real Charter High School, Library, 5440 Valley Circle Boulevard, Woodland Hills, CA 91367

REGULAR BOARD MEETING

For board meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted in the school's website (<https://ecrchs.net> - click the ECR Board tab).

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments." "Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed thirty (30) minutes. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes before the item, and total time allocated to agenda items will not exceed six (6) minutes for a discussion item and nine (9) minutes per vote item. A member of the public

who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak, and the total allocated time shall be appropriately increased as well.

4. When addressing the Board, speakers are requested to adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.

5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

TELECONFERENCE LOCATIONS

Teleconferencing will be available at the following locations:

ECR College & Career Independent Study Program
7401 Shoup Avenue
West Hills, California 91307

REPS & Co.
4141 Jutland Drive #300
San Diego, California 92117

Private Residence
25 Poospatuck Lane
Mastic, New York 11950

Members of the public attending a meeting conducted via teleconference do not need to give their name when entering the conference call.

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Daniel Chang, in person, by email at d.chang@ecrchs.net, or by calling (818) 595-7537.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:00 PM
Opening Items			
A. Call the Meeting to Order		Scott Silverstein	1 m
B. Record Attendance and Guests		Daniel Chang	1 m
C. Pledge of Allegiance		Beatriz Chen	3 m

	Purpose	Presenter	Time
D. Public Comments		Public	30 m
E. Executive Director Update		David Hussey	15 m
F. Chief Business Officer Update		Alan Darby	15 m
G. Board Committee Updates	Discuss	Scott Silverstein	10 m
II. Consent			6:15 PM
A. Approve Minutes of November 19, 2019 Regular Board Meeting	Approve Minutes	Scott Silverstein	1 m
Approve minutes for Regular Board Meeting on November 19, 2019			
III. Financial			6:16 PM
A. Review and Vote on November Check Registers	Vote	Alan Darby	10 m
ACTION ITEM: motion to approve the November check registers.			
B. November 2019 Financial Update	Discuss	Alan Darby	10 m
C. Review and Vote on 1st Interim Financials	Vote	Alan Darby	10 m
Review and possible approval of 1st Interim Financial Report. ACTION ITEM: motion to approve the 1st Interim Financial Report.			
D. Review and Vote on 2018-2019 Audit Report	Vote	Wade McMullen of CLA	15 m
Wade McMullen of third party auditor Clifton Larson Allen will present the 2018-2019 audit report. ACTION ITEM: motion to approve the 2018-2019 audit report.			
IV. School Business			7:01 PM
A. Discuss and Vote on Certification of Board Compliance Review	Vote	Daniel Chang	5 m
LAUSD's Charter Schools Division requires the Certification of Board Compliance Review to be Board approved and approved minutes submitted by no later than January 10, 2020. ACTION ITEM: motion to approve the Certification of Board Compliance Review.			
B. Discuss and Possible Approval of Resolution on Commitment to Enrolled Students	Vote	David Hussey	15 m
Discuss and possible vote on Resolution on Commitment to Enrolled Students, which would allow ECR to no longer hold assessments or IEP's for LAUSD students who reside in ECR's former attendance area but who attend private schools. ACTION ITEM: motion to approve the Resolution on Commitment to Enrolled Students.			
C. Discuss and Vote on Revised Classified Salary Management Table	Vote	David Hussey	5 m
Staff seeks to revise the Classified Management Salary Table to include a Marketing and Communications Coordinator. This is the only change being made to the Table.			

	Purpose	Presenter	Time
ACTION ITEM: motion to approve the revised Classified Management Salary Table position.			

D. Discuss and Vote on Continuing Bus Pass Program	Vote	David Hussey	10 m
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Discuss and possible approval of continuing the bus pass program for qualified students.
ACTION ITEM: motion to approve continuing the bus pass program.

E. Discuss and Vote on Increasing Psychiatric Social Worker's Schedule	Vote	David Hussey	10 m
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The Psychiatric Social Worker (PSW) that is contracted through LAUSD currently works three days a week at ECR. Staff recommends increasing the PSW's schedule to have her on campus five days a week.
ACTION ITEM: motion to approve increasing the PSW's schedule to five days a week starting in the Spring semester.

V. Governance

7:46 PM

A. Discuss and Vote on Resolution re Board Vacancy	Vote	David Hussey	10 m
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With the LAUSD Board position remaining unfilled, staff recommends creating a new Classified Representative position. The term would end June 30, 2021, or until such time as LAUSD fills the Board position. Should LAUSD not fill the Board position, the position would continue in accordance with the Bylaws. The position could be advertised immediately with a deadline of January 15, 2020; the election among Classified staff could take place on January 20, 21 and 22; the winner will be announced at the Board Meeting on January 23rd, and the winning candidate can be installed at that Meeting.
ACTION ITEM: motion to approve the Board Resolution re Board Vacancy to fill the empty Board position.

VI. Closed Session

7:56 PM

A. Conference with Legal Counsel: Pending Litigation	Discuss	Scott Silverstein	15 m
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Discussion on pending litigation pursuant to paragraph (a) of Government Code § 54956.9: two (2) matters.

B. Conference with Labor Negotiators	Discuss	Scott Silverstein	10 m
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Agency Designated Representatives: Executive Director David Hussey; Chief Business Officer Alan Darby; Chief Compliance Officer Daniel Chang; Legal Counsel Roger Scott
Employee Organization: UTLA

C. Conference with Labor Negotiators	Discuss	Scott Silverstein	10 m
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Agency Designated Representatives: Executive Director David Hussey; Chief Business Officer Alan Darby; Chief Compliance Officer Daniel Chang; Legal Counsel Roger Scott
Employee Organization: American Federation of State County and Municipal Employees District Council 36

	Purpose	Presenter	Time
VII. Reconvene to Open Session			8:31 PM
A. Report on Actions Taken in Closed Session, If Any	Discuss	Scott Silverstein	1 m
VIII. Closing Items			8:32 PM
A. Adjourn Meeting	Vote	Scott Silverstein	1 m