



El Camino Charter High School

Regular Board Meeting

Date and Time

Tuesday November 19, 2019 at 5:00 PM PST

Location

El Camino Real Charter High School, Library, 5440 Valley Circle Boulevard, Woodland Hills, CA 91367

ANNUAL MEETING REGULAR BOARD MEETING

For board meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted in the school's website (<https://ecrchs.net> - click the ECR Board tab).

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments." "Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed thirty (30) minutes. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes before the item, and total time allocated to agenda items will not exceed six (6) minutes for a discussion item and nine (9) minutes per vote item. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak, and the total allocated time shall be appropriately increased as well.
4. When addressing the Board, speakers are requested to adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a

Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

TELECONFERENCE LOCATIONS

Teleconferencing will be available at the following locations:

ECR College & Career Independent Study Program
7401 Shoup Avenue
West Hills, California 91307

REPS & Co.
4141 Jutland Drive #300
San Diego, California 92117

Members of the public attending a meeting conducted via teleconference do not need to give their name when entering the conference call.

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Daniel Chang, in person, by email at d.chang@ecrchs.net, or by calling (818) 595-7537.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:00 PM
A. Call the Meeting to Order		Scott Silverstein	1 m
B. Record Attendance and Guests		Daniel Chang	1 m
C. Pledge of Allegiance		Beatriz Chen	3 m
D. Public Comments		Public	30 m
E. Executive Director Update		David Hussey	15 m
F. Chief Business Officer Update		Alan Darby	15 m
G. Board Committee Updates	Discuss	Scott Silverstein	10 m
II. Consent			6:15 PM
A. Approve Minutes of October 24, 2019 Regular Board Meeting	Approve Minutes	Scott Silverstein	1 m
Approve minutes for Regular Board Meeting on October 24, 2019			
B. Approve Minutes of October 7, 2019 Special Board Meeting	Approve Minutes	Scott Silverstein	1 m
Approve minutes for Special Board Meeting on October 7, 2019			
III. Financial			6:17 PM
A. Review and Vote on October Check Registers	Vote	Alan Darby	10 m
ACTION ITEM: motion to approve the October check registers.			
B. October 2019 American Express Review	Discuss	Alan Darby	10 m
C. Discuss and Possible Approval of Revised Fiscal Policies and Procedures	Vote	Scott Silverstein	15 m
Discuss and possible vote on revisions to the Fiscal Policies and Procedures Handbook.			
ACTION ITEM: motion to approve revised Fiscal Policies and Procedures Handbook.			
D. Discuss and Possible Approval of Revised Classified Management Salary Table	Vote	David Hussey	10 m
The revised Classified Management Salary Table modifies the Plant Manager salary scale, to reflect the additional duties associated with managing the North Campus in addition to the Main Campus.			
ACTION ITEM: motion to approve the revised Classified Management Salary Table.			

E. Discuss and Possible Approval of City National Bank Line of Credit	Vote	Alan Darby	10 m
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Discuss and possible approval of obtaining a Line of Credit through City National Bank, a \$5,000,000 LOC, cost would be \$2,500 origination fee.
ACTION ITEM: motion to approve obtaining a \$5,000,000 Line of Credit through City National Bank.

IV. School Business **7:12 PM**

A. Discuss and Approve Request for Allowance of Attendance	Vote	Daniel	5 m
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The Tick fire caused school closure on Friday, October 25, 2019. The Request for Allowance of Attendance requests ADA credit for the day the school was closed.
ACTION ITEM: motion to approve the Request for Allowance of Attendance for ADA credit for the October 25, 2019 school closure due to the Tick fire.

B. Discuss and Possible Vote on Board Resolution on Gun Violence and Safe Firearm Storage	Vote	David Hussey	10 m
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Discuss and possibly vote on the draft resolution regarding gun violence and safe firearm storage.
ACTION ITEM: motion to approve the resolution regarding gun violence and safe firearm storage.

V. Closed Session **7:27 PM**

A. Conference with Legal Counsel: Anticipated Litigation	Discuss	Scott Silverstein	10 m
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Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code § 54956.9: three (3) matters.

B. Conference with Labor Negotiators	Discuss	Scott Silverstein	15 m
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Agency Designated Representatives: Executive Director David Hussey; Chief Business Officer Alan Darby; Chief Compliance Officer Daniel Chang; Legal Counsel Roger Scott
Employee Organization: UTLA

VI. Reconvene to Open Session **7:52 PM**

A. Report on Actions Taken in Closed Session, If Any	Discuss	Scott Silverstein	1 m
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VII. Closing Items **7:53 PM**

A. Adjourn Meeting	Vote	Scott Silverstein	1 m
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