



El Camino Charter High School

Annual Meeting and Regular Board Meeting

Date and Time

Thursday August 22, 2019 at 4:30 PM PDT

Location

El Camino Real Charter High School, Library, 5440 Valley Circle Boulevard, Woodland Hills, CA 91367

ANNUAL MEETING REGULAR BOARD MEETING

For board meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted in the school's website (<https://ecrchs.net> - click the ECR Board tab).

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments." "Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed thirty (30) minutes. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes before the item, and total time allocated to agenda items will not exceed six (6) minutes for a discussion item and nine (9) minutes per vote item. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak, and the total allocated time shall be appropriately increased as well.
4. When addressing the Board, speakers are requested to adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by

a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

TELECONFERENCE LOCATIONS

Teleconferencing will be available at the following locations:

ECR College & Career Independent Study Program
7401 Shoup Avenue
West Hills, California 91307

REPS & Co.
4141 Jutland Drive #300
San Diego, California 92117

Members of the public attending a meeting conducted via teleconference do not need to give their name when entering the conference call.

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Daniel Chang, in person, by email at d.chang@ecrchs.net, or by calling (818) 595-7537.

Agenda

	Purpose	Presenter	Time
I. Opening Items			04:30 PM
A. Call the Meeting to Order		Scott Silverstein	1 m
B. Record Attendance and Guests		Daniel Chang	1 m
C. Pledge of Allegiance		Beatriz Chen	3 m
D. Public Comments		Public	30 m
E. Executive Director Update		David Hussey	15 m
F. Chief Business Officer Update		Alan Darby	15 m
II. Governance			05:35 PM
A. Elect 2019-2020 Board Chair	Vote	Daniel Chang	10 m
B. Elect 2019-2020 Board Vice-Chair	Vote	Daniel Chang	5 m
C. Appoint 2019-2020 President	Vote	Daniel Chang	5 m
D. Appoint 2019-2020 Chief Financial Officer	Vote	Daniel Chang	5 m
E. Appoint 2019-2020 Secretary	Vote	Daniel Chang	5 m
F. Creation of Committees	Vote	Board Chair	10 m
Discuss and vote on creating one or more standing or ad hoc committees. Possible committees include Travel, Executive Director Evaluation, Safety, Finance, and Technology.			
G. Discuss Process for Filling Open Board Position	Discuss	Board Chair	10 m
The open Parent Representative position will need to be filled, position is filled by election of parents. Proposed timeline: post on newsletter and by email and social media, applications open Friday, August 23; take applications through September 20; online voting Monday, September 23 through Tuesday, September 24; announce winning candidate at September 26 Board Meeting.			
III. Consent			06:25 PM
A. Approve Minutes of July 24, 2019 Regular Board Meeting	Approve Minutes	Board Chair	1 m
Approve minutes for Regular Board Meeting and Brown Act / Comprehensive Training on July 24, 2019			

IV. Financial			06:26 PM
A. Review and Vote on June and July 2019 Check Registers	Vote	Alan Darby	10 m
ACTION ITEM: motion to approve the June and July 2019 check registers.			
B. July 2019 Financial Update	Discuss	Alan Darby	10 m
The financials will be discussed through year-end June 2019.			
C. Discuss and Vote on 2018-19 Year-End Unaudited Actual Financial Report	Vote	Alan Darby	10 m
Discuss and vote on 2018-19 Year-End Unaudited Actual Financial Report.			
ACTION ITEM: motion to approve the 2018-19 Year-End Unaudited Actual Financial Report.			
V. School Business			06:56 PM
A. Tech Update and IT Audit Update	Discuss	Beatriz Chen	20 m
B. Discuss and Possible Approval of Authorization for Student Services Mediation	Vote	David Hussey	10 m
Discuss and possible vote on allowing AP of Student Services, Emilie Larew, to sign settlement agreements on behalf of the school at due process mediations.			
ACTION ITEM: motion to approve giving AP of Student Services authority to execute settlement agreements on behalf of ECR at due process mediations.			
C. Discuss and Possible Approval of Bus Passes	Vote	Board Chair	10 m
Discuss and possible vote authorizing purchasing monthly bus passes for qualified students.			
ACTION ITEM: motion to approve the purchase of monthly bus passes for qualified students.			
VI. Closed Session			07:36 PM
A. Conference with Labor Negotiators	Discuss	Board Chair	15 m
Agency Designated Representatives: Executive Director David Hussey; Chief Business Officer Alan Darby; Chief Compliance Officer Daniel Chang; Legal Counsel Roger Scott			
Employee Organization: American Federation of State County and Municipal Employees District Council 36 (AFSCME)			
B. Conference with Legal Counsel: Anticipated Litigation	Discuss	Board Chair	15 m
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code § 54956.9: four (4) matters.			
C. Public Employee Performance Evaluation	Discuss	Board Chair	15 m
Title: Executive Director			
Title: Chief Business Officer			
VII. Reconvene to Open Session			08:21 PM
A. Report on Actions Taken in Closed Session, If Any	Discuss	Scott Silverstein	3 m
B. Possible Board Approval of AFSCME Agreement	Vote	Board Chair	5 m
ACTION ITEM: motion to approve the Collective Bargaining Agreement between ECR and AFSCME for 2019-2022.			
VIII. Closing Items			08:29 PM
A. Adjourn Meeting	Vote	Scott Silverstein	1 m