



# El Camino Charter High School

## Regular Board Meeting

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### **Date and Time**

Thursday May 23, 2019 at 4:30 PM PDT

### **Location**

El Camino Real Charter High School, Library, 5440 Valley Circle Boulevard, Woodland Hills, CA 91367

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### REGULAR BOARD MEETING

For board meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted in the school's website (<https://ecrchs.net> - click the ECR Board tab).

### INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
  2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments." "Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed thirty (30) minutes. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
  3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes before the item, and total time allocated to agenda items will not exceed six (6) minutes for a discussion item and nine (9) minutes per vote item. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak, and the total allocated time shall be appropriately increased as well.
  4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.
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5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

*In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Daniel Chang, in person, by email at [d.chang@ecrchs.net](mailto:d.chang@ecrchs.net), or by calling (818) 595-7537.*

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>04:30 PM</b>
<b>A.</b> Call the Meeting to Order		Scott Silverstein	1 m
<b>B.</b> Record Attendance and Guests		Daniel Chang	1 m
<b>C.</b> Pledge of Allegiance		Beatriz Chen	3 m
<b>D.</b> Public Comments		Public	30 m
<b>E.</b> Executive Director Update		David Hussey	15 m
<b>F.</b> Chief Business Officer Update		Alan Darby	15 m
<b>G.</b> Board Committee Reports	Discuss	Scott Silverstein	10 m
<b>II. Consent</b>			<b>05:45 PM</b>
<b>A.</b> Approve Minutes of April 25, 2019 Board Meeting	Approve Minutes	Scott Silverstein	1 m
Approve minutes for Board Meeting on April 25, 2019			
<b>III. Financial</b>			<b>05:46 PM</b>
<b>A.</b> Review and Vote on April 2019 Check Registers	Vote	Alan Darby	10 m
ACTION ITEM: motion to approve the April 2019 check registers.			
<b>B.</b> April 2019 Financial Update	Discuss	Alan Darby	10 m
<b>IV. School Business</b>			<b>06:06 PM</b>
<b>A.</b> Tech Update and IT Audit Update	Discuss	Beatriz Chen	20 m
<b>B.</b> Discuss and Possible Approval of Closed Circuit TV System	Vote	David Hussey	10 m
Staff recommends the purchase of a CCTV system that would provide better security for the entire campus. The proposed system would replace the current 40 cameras and an additional 29 cameras, and come with a 3 year license for the cameras and a 3 year warranty, for a total cost of \$119,069.69.			
ACTION ITEM: motion to approve the purchase of a closed circuit TV system for a total cost of \$119,069.69.			
<b>C.</b> Discuss and Possible Approval of Voice Over IP Phone System	Vote	David Hussey	10 m
Staff would like to update our phone system, to a Voice Over IP Phone (VoIP) system. The one-time equipment cost would be \$31,903.91, and the monthly fee would be \$2,385.84.			
ACTION ITEM: motion to approve purchase of a Voice Over IP Phone system, for a one-time cost of \$31,903.91 and a monthly fee of up to \$2,385.84.			

**D. Discuss PIR Improvement Plan** Discuss Emilie Larew 10 m

The Performance Indicator Review (PIR) is part of the California Department of Education's (CDE's) overall system of monitoring Special Education at Local Educational Agencies (LEAs). There are 1,503 schools identified as having one or more unmet indicators for Special Education on the California School Dashboard or Annual Performance Report (APR) for 2017-18. Each school participating in the PIR process, including ECR, must analyze it's current practices and create a PIR Improvement Plan to improve performance on unmet indicators.

**E. Discuss and Possible Approval of Healthcare Contract** Vote Alan Darby 10 m

Staff recommends approval of contract for healthcare for the 2019-20 school year.  
ACTION ITEM: motion to approve contract for healthcare benefits for 2019-20 school year.

**F. Local Control Accountability Plan: Presentation and Discussion** Discuss Lisa Ring 10 m

Staff will discuss the LCAP, including the annual update and adjustments.

**G. CBO Remuneration** Vote Alan Darby 5 m

ACTION ITEM: motion to approve remuneration to the CBO.

**H. Discuss and Possible Approval of Revised Classified Management Salary Table** Vote Alan Darby 10 m

ACTION ITEM: motion to approve revised Classified Management Salary Table.

**V. Governance** **07:31 PM**

**A. Vote to Install New Certificated Representative** Vote Beatriz Chen 5 m

The Board will vote to install the Certificated Representative as voted on by ECR's certificated staff. The term of this position starts July 1, 2019 and expires June 30, 2022.

ACTION ITEM: motion to install the Certificated Representative, term starting July 1, 2019 and ending June 30, 2022.

**B. Discuss Nominating Committee's Recommendations for the Community Representative Positions** Discuss Beatriz Chen 10 m

The Nominating Committee will identify its recommendations for the two (2) available Community Representative positions.

**C. Vote to Install Community Representative Positions** Vote Beatriz Chen 10 m

The term for the Community Representative positions start July 1, 2019 and end June 30, 2022.

ACTION ITEM: motion to install the Community Representatives, term starting July 1, 2019 and ending June 30, 2022.

**VI. Closed Session** **07:56 PM**

**A. Conference with Labor Negotiators** Discuss Scott Silverstein 15 m

Agency Designated Representatives: Executive Director David Hussey; Chief Business Officer Alan Darby; Chief Compliance Officer Daniel Chang; Legal Counsel Roger Scott  
Employee Organization: American Federation of State County and Municipal Employees District Council 36

**B. Conference with Legal Counsel: Anticipated Litigation** Discuss Scott Silverstein 15 m

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code § 54956.9: four (4) matters.

**VII. Reconvene to Open Session** **08:26 PM**

**A. Report on Actions Taken in Closed Session, If Any** Discuss Scott Silverstein 3 m

**VIII. Closing Items** **08:29 PM**

