



El Camino Charter High School

Board Meeting

Date and Time

Thursday March 28, 2019 at 4:30 PM PDT

Location

El Camino Real Charter High School, Library, 5440 Valley Circle Boulevard, Woodland Hills, CA 91367

BOARD MEETING

For board meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted in the school's website (<https://ecrchs.net> - click the ECR Board tab).

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
 2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed thirty (30) minutes. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
 3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes before the item, and total time allocated to agenda items will not exceed six (6) minutes for a discussion item and nine (9) minutes per vote item. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak, and the total allocated time shall be appropriately increased as well.
 4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.
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5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Daniel Chang, in person, by email at d.chang@ecrchs.net, or by calling (818) 595-7537.

Agenda

| | Purpose | Presenter | Time |
|--|-----------------|-----------------------|----------------|
| I. Opening Items | | | 4:30 PM |
| A. Call the Meeting to Order | | Scott Silverstein | 1 m |
| B. Record Attendance and Guests | | Daniel Chang | 1 m |
| C. Pledge of Allegiance | | Beatriz Chen | 3 m |
| D. Public Comments | | Public | 30 m |
| E. Executive Director Update | | David Hussey | 15 m |
| F. Chief Business Officer Update | | Alan Darby | 15 m |
| G. Board Committee Reports | Discuss | Scott Silverstein | 10 m |
| II. Consent | | | 5:45 PM |
| A. Approve Minutes of February 28, 2019 Board Meeting | Approve Minutes | Scott Silverstein | 1 m |
| ACTION ITEM: motion to approve the minutes of the February 28, 2019 Board Meeting. | | | |
| Approve minutes for Board Meeting on February 28, 2019 | | | |
| B. Approve Minutes of March 2, 2019 Board Retreat | Approve Minutes | Scott Silverstein | 1 m |
| ACTION ITEM: motion to approve the minutes of the March 2, 2019 Board Retreat. | | | |
| Approve minutes for Board Retreat on March 2, 2019 | | | |
| III. Financial | | | 5:47 PM |
| A. Review and Vote on February 2019 Check Registers | Vote | Alan Darby | 10 m |
| ACTION ITEM: motion to approve the February 2019 check registers. | | | |
| B. February 2019 Financial Update | Discuss | Cindy Frantz of EdTec | 10 m |
| IV. School Business | | | 6:07 PM |
| A. Tech Update and IT Audit Update | Discuss | Beatriz Chen | 20 m |
| B. Discuss and Possible Approval of Internet Upgrade | Vote | David Hussey | 10 m |
| Staff recommends approval of internet upgrade to 5GB speed through AT&T, as well as a 1GB backup line, utilizing e-rate funding. | | | |
| ACTION ITEM: motion to approve internet upgrade to 5GB speed through AT&T, and 1GB backup through Charter Spectrum. | | | |

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| C. Discuss and Possible Approval of Purchase of Palo Alto Firewall | Vote | David Hussey | 10 m |
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Staff recommends approving the purchase of the Palo Alto Firewall, a 3 year license at a total cost of \$71,512.69.

ACTION ITEM: motion to approve purchase of Palo Alto Firewall, a 3 year license at a total cost of \$71,512.69.

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| D. Discuss and Possible Approval of Resolution Re Department of Rehabilitation Agreement | Vote | David Hussey | 5 m |
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Staff recommends approval of the Resolution that would allow the school to continue the Department of Rehabilitation's We Can Work Program.

ACTION ITEM: motion to approve Board Resolution re Department of Rehabilitation Agreement.

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| E. Review and Possible Approval of Revised Classified Management Salary Table | Vote | David Hussey | 10 m |
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Staff recommends approval of the revised Classified Management Salary Table.

ACTION ITEM: motion to approve the revised Classified Management Salary Table.

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| F. AFSCME Initial Proposal | Discuss | Scott Silverstein | 5 m |
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Public Hearing: Initial proposal of the Association of Federal, State, County and Municipal Employees ("AFSCME") for negotiations on behalf of full-time and part-time classified employees of El Camino Real Charter High School.

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| G. ECR Initial Proposal | Discuss | Scott Silverstein | 5 m |
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Public Hearing: Initial proposal of El Camino Real Charter High School for negotiations with the Association of Federal, State, County and Municipal Employees on behalf of full-time and part-time classified employees.

V. Governance 7:12 PM

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| A. Discuss Upcoming Board Openings | Discuss | Scott Silverstein | 15 m |
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Discuss dates to start election process and nominated position vetting process. Discuss and possibly create a Nominating Committee for the Community Representative positions (2). Discuss dates to open and close the election process for the elected Certificated Representative position (1).

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| B. Discuss Board Size and Possible Vote on Adding Board Member | Vote | Scott Silverstein | 10 m |
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Currently, because LAUSD has yet to fill its vacant seat on our Board, the Board has an even number of members. The Board will discuss and possibly vote on whether it would be prudent to add or decrease the number of Board members.

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| C. Discuss the Mission and Vision of the School | Discuss | Scott Silverstein | 15 m |
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| D. Discuss and Possible Approval of Policy on Board Attendance | Vote | Scott Silverstein | 10 m |
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The Board will consider whether to adopt a written policy identifying Board attendance requirements.

ACTION ITEM: motion to develop Board policy regarding Board attendance requirements.

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| E. Discuss Creation of a Finance Committee | Discuss | Scott Silverstein | 5 m |
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The Board will discuss creating a Finance Committee.

VI. Closed Session 8:07 PM

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| A. Conference with Labor Negotiators | Discuss | Scott Silverstein | 15 m |
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Agency Designated Representatives: Executive Director David Hussey; Chief Business Officer Alan Darby; Chief Compliance Officer Daniel Chang; Legal Counsel Roger Scott

Employee Organization: American Federation of State County and Municipal Employees District Council 36

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| B. Conference with Legal Counsel: Anticipated Litigation | Discuss | Scott Silverstein | 10 m |
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Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code § 54956.9: three (3) matters.

VII. Reconvene to Open Session

8:32 PM

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| A. Report on Actions Taken in Closed Session, If Any | Discuss | Scott Silverstein | 3 m |
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VIII. Closing Items

8:35 PM

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| A. Adjourn Meeting | Vote | Scott Silverstein | 1 m |
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