



El Camino Charter High School

Board Meeting

Date and Time

Thursday June 21, 2018 at 4:30 PM PDT

Location

El Camino Real Charter High School, Library, 5440 Valley Circle Boulevard, Woodland Hills, CA 91367

BOARD MEETING

For board meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted in the school's website (<http://ecrchs.net/ecr-board/>).

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed twenty-five (25) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes before the item, and total time allocated to agenda items will not exceed six (6) minutes for a discussion item and nine (9) minutes per vote item.
4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda,

there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Daniel Chang, in person, by email at d.chang@ecrchs.net, or by calling (818) 595-7537.

Agenda

	Purpose	Presenter	Time
I. Opening Items			04:30 PM
A. Call the Meeting to Order		Jonathan Wasser	1 m
B. Record Attendance and Guests		Daniel Chang	1 m
C. Pledge of Allegiance		Beatriz Chen	3 m
D. Public Comments		Public	25 m
E. Staff Update		Lisa Ring	15 m
F. UTLA Update		Carlos Monroy	10 m
G. Committee Reports/Updates	Discuss	Jonathan Wasser	10 m
II. Consent			05:35 PM
A. Approve Minutes of May 17, 2018 Board Meeting	Approve Minutes	Jonathan Wasser	1 m
Approve minutes for Board Meeting on May 17, 2018			
B. Approve Minutes of May 24, 2018 Special Meeting	Approve Minutes	Jonathan Wasser	1 m
Approve minutes for Special Meeting on May 24, 2018			
C. Approve Minutes of June 6, 2018 Special Board Meeting	Approve Minutes	Jonathan Wasser	1 m
Approve minutes for Special Meeting on June 6, 2018			
III. Financial			05:38 PM
A. Discuss and Possible Approval of Modification to LCAP	Vote	Lisa Ring	10 m
Staff recommends adjustments to Local Control and Accountability Plan (LCAP) to account for 2017-18 data.			
B. Review and Vote on April 2018 Check Registers	Vote	Alan Darby	10 m
C. April 2018 Financial Update	Discuss	Cindy Frantz of EdTec	20 m
D. Discuss and Vote on 2018-19 Budget	Vote	Alan Darby	20 m
E. Discuss and Possible Approval of Consolidated Application and Reporting System	Vote	Cindy Frantz of EdTec	10 m
- Application for Title Funding - Certification of Assurances - Protection Prayer Certification			
F. Discuss and Possible Approval of Revised Fiscal Policies and Procedures	Vote	Alan Darby	20 m
IV. School Business			07:08 PM

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| A. Discuss Marketing Plan to Deal with Declining Enrollment, Fundraising and General School Promotions | Discuss | Rebeca Rodriguez | 25 m |
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- Plan to increase declining enrollment
 - Plan and goals for general fundraising
 - Update on 50th anniversary
 - Discuss and plans for weekly newsletter-distribution and target audience
 - Plan for advertising and possible need for increased budget
 - Plan for maintaining social media sites (Facebook...etc.)
 - Plans for utilizing alumni specific sites
 - Discuss how to promote ECRCHS Board of Directors
 - Discuss media requests

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| B. Tech Update | Discuss | Fernando Delgado | 15 m |
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The discussion will include status of advising teachers as to the 1-to-1 roll out.

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| C. Discuss and Possible Vote on Tech Refresh for Teachers | Vote | Fernando Delgado | 20 m |
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| D. Discuss and Possible Approval of Purchase of Virus Protection Software | Vote | Fernando Delgado | 15 m |
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| E. Discuss and Possible Approval of Immigration Information Policy | Vote | Daniel Chang | 10 m |
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Newly enacted law requires that local educational agencies adopt a policy regarding procedures for responding to actions and requests for information by any law enforcement officer for purposes of enforcing immigration laws.

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| F. Discuss and Possible Approval of Landscape Contract | Vote | Alan Darby | 15 m |
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Staff seeks approval of a contract to hire a landscaping company to trim trees on the main campus.

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| G. Discuss and Possible Approval of Contract for Substitute Teachers | Vote | Alan Darby | 30 m |
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| H. Discuss and Possible Approval of New Insurance Contract | Vote | Alan Darby | 10 m |
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Staff will present proposals for liability insurance from two companies, CharterSafe and Bolton.

V. Governance 09:28 PM

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| A. Discuss Committee's Recommendation for Community Representative | Discuss | Darin Ryburn | 10 m |
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The Committee will identify its recommendation for the Community Representative position.

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| B. Vote to Install Community Representative | Vote | Jonathan Wasser | 5 m |
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The Community Representative term commences June 21, 2018 and ends June 30, 2019. Community member will be offered 5 minutes for introduction. Community member may take their seat at this meeting.

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| C. Discuss and Vote on Board Meeting Calendar for 2018-19 | Vote | Jonathan Wasser | 10 m |
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Staff proposes the following meeting dates, meetings to start at 4 pm: August 23; September 27; October 25; November 15; December 13; January 24; February 28; March 28; April 25; May 23; and June 27.

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| D. Board Review of Comparable Compensation Data for Charter School CBOs | Discuss | Daniel Chang | 10 m |
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VI. Closed Session 10:03 PM

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| A. Public Employee Performance Evaluation | Discuss | Jonathan Wasser | 15 m |
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Title: Executive Director. Final report and recommendation.

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| B. Public Employee Performance Evaluation | Discuss | Lisa Ring | 10 m |
| Title: Chief Business Officer. Report and recommendation. | | | |
| C. Public Employee Performance Evaluation | Discuss | Lisa Ring | 10 m |
| Title: Chief Compliance Officer. Report and recommendation. | | | |
| D. Public Employment | Discuss | Jonathan Wasser | 15 m |
| Title: Chief Business Officer | | | |
| E. Conference With Legal Counsel:
Anticipated Litigation | Discuss | Jonathan Wasser | 5 m |

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code Section 54956.9: three (3) matters.

VII. Reconvene to Open Session 10:58 PM

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| A. Report of Actions Taken In Closed Session, If Any | Discuss | Jonathan Wasser | 5 m |
| B. Possible Board Approval of Resolution Regarding Executive Compensation for CBO | Vote | Jonathan Wasser | 5 m |
| C. Possible Board Approval of Salary Increase for CBO | Vote | Jonathan Wasser | 10 m |

Report of salary, salary schedule, or compensation paid as fringe benefits to Chief Business Officer

1. Salary;
2. Health Benefits;
3. Bonuses;
4. Life Insurance;
5. Stipends / Allowances;
6. Differentials for MBA/JD.

VIII. Closing Items 11:18 PM

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| A. Adjourn Meeting | Vote | Jonathan Wasser | 1 m |
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