



# El Camino Charter High School

## Board Meeting

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### **Date and Time**

Thursday March 15, 2018 at 4:30 PM PDT

### **Location**

El Camino Real Charter High School, Library, 5440 Valley Circle Boulevard, Woodland Hills, CA 91367

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### BOARD MEETING

For board meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted in the school's website (<http://ecrchs.net/ecr-board/>).

### INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed twenty-five (25) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes before the item, and total time allocated to agenda items will not exceed six (6) minutes for a discussion item and nine (9) minutes per vote item.
4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda,

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there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

*In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Daniel Chang, in person, by email at d.chang@ecrchs.net, or by calling (818) 595-7537.*

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>4:30 PM</b>
A. Call the Meeting to Order		Jonathan Wasser	1 m
B. Record Attendance and Guests		Daniel Chang	1 m
C. Pledge of Allegiance		Diane Wynne	3 m
D. Public Comments		Public	15 m
E. Executive Director Update		David Hussey	15 m
F. UTLA Update		Carlos Monroy	5 m
G. Committee Reports/Updates	Discuss	Jonathan Wasser	10 m
<b>II. Consent</b>			<b>5:20 PM</b>
A. Approve Minutes of February 15, 2018 Board Meeting	Approve Minutes	Jonathan Wasser	5 m
Approve minutes for Board Meeting on February 15, 2018			
B. Approve Minutes of February 27, 2018 Special Meeting	Approve Minutes	Jonathan Wasser	5 m
Approve minutes for Special Meeting on February 27, 2018			
<b>III. Financial</b>			<b>5:30 PM</b>
A. Review and Vote on January 2018 Check Registers	Vote	Alan Darby	5 m
B. January 2018 Financial Update	Discuss	Cindy Frantz of EdTec	20 m
<b>IV. School Business</b>			<b>5:55 PM</b>
A. Update on Closing the Achievement Gap	Discuss	Lisa Ring	15 m
B. Review and Vote on Auditor for 2017-2018 Audit Report	Vote	Alan Darby	10 m
Staff recommends retaining the audit firm of Clifton Larson Allen LLP, which conducted the audit of 2016-2017.			
C. Discuss SafeSchools Plan and Other Safety Programs	Discuss	David Hussey	20 m
D. Discuss and Vote on Canvas Contract	Vote	Eric Wilson	10 m
Staff recommends approval of a contract to be entered into with Instructure, the maker of Canvas Learning Management System.			
E. Discuss and Vote on TurnItIn	Vote	Eric Wilson	10 m
Staff recommends approval of a contract with TurnItIn, an educational tool that teachers use to improve writing and plagiarism prevention. The school has been using it since 2004.			
F. Tech Update	Discuss	Tech Department	10 m

<b>G.</b> Discuss and Approve 2018-19 School Calendar	Vote	David Hussey	5 m
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**V. Governance** **7:15 PM**

<b>A.</b> Discussion Regarding Upcoming Board Openings	Discuss	Jonathan Wasser	15 m
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Discuss dates to start election process and appointed position vetting process. Discuss and possibly create a committee for the appointed Community Representative. Discuss dates to open and close the election process for the elected Classified Representative position.

<b>B.</b> Discuss and Approve Certification of Board Compliance Review	Vote	Daniel Chang	10 m
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LAUSD's Charter Schools Division requires the Certification of Board Compliance Review to be executed and submitted by no later than March 16, 2018.

**VI. Closed Session** **7:40 PM**

<b>A.</b> Conference with Labor Negotiators	Discuss	Jonathan Wasser	15 m
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Agency Designated Representatives: Executive Director David Hussey; Chief Business Officer Alan Darby; Chief Compliance Officer Daniel Chang; Legal Counsel Roger Scott  
Employee Organization: United Teachers Los Angeles

<b>B.</b> Public Employee Performance Evaluation	Discuss	Jonathan Wasser	5 m
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Title: Executive Director

A brief update. A more detailed update will be provided at the April meeting, when all committee members are available.

**VII. Reconvene to Open Session** **8:00 PM**

<b>A.</b> Report of Actions Taken In Closed Session, If Any	Discuss	Jonathan Wasser	5 m
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**VIII. Closing Items** **8:05 PM**

<b>A.</b> Adjourn Meeting	Vote	Jonathan Wasser	1 m
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