



El Camino Charter High School

Board Meeting

Date and Time

Thursday November 16, 2017 at 4:30 PM PST

Location

El Camino Real Charter High School, Library, 5440 Valley Circle Boulevard, Woodland Hills, CA 91367

BOARD MEETING

For board meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted in the school's website (<http://ecrchs.net/ecr-board/>).

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed twenty-five (25) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes before the item, and total time allocated to agenda items will not exceed six (6) minutes for a discussion item and nine (9) minutes per vote item.
4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda,

there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Daniel Chang, in person, by email at d.chang@ecrchs.net, or by calling (818) 595-7537.

Agenda

| | Purpose | Presenter | Time |
|--|-----------------|------------------------------------|----------------|
| I. Opening Items | | | 4:30 PM |
| A. Call the Meeting to Order | | Jonathan Wasser | 1 m |
| B. Record Attendance and Guests | | Daniel Chang | 1 m |
| C. Pledge of Allegiance | | Diane Wynne | 1 m |
| D. Public Comments | | Public | 15 m |
| E. UTLA Update | | Carlos Monroy | 5 m |
| F. Committee Reports/Updates | Discuss | Jonathan Wasser | 10 m |
| G. Executive Director Update | | David Hussey | 10 m |
| II. Consent | | | 5:13 PM |
| A. Approve Minutes of October 19, 2017 Board Meeting | Approve Minutes | Diane Wynne | 5 m |
| Approve minutes for Board Meeting on October 19, 2017 | | | |
| III. Financial | | | 5:18 PM |
| A. Review and Vote on September 2017 Check Registers | Vote | Alan Darby | 5 m |
| B. September 2017 Financial Update | Discuss | Chang Patel of EdTec | 15 m |
| IV. School Business | | | 5:38 PM |
| A. AEGIS Update | Discuss | AEGIS Team Member and Suki Dhillon | 15 m |
| Update in changeover from NAEROK to AEGIS security. Update regarding security training, emergency preparedness and related issues. | | | |
| B. Update on Closing the Achievement Gap | Discuss | Lisa Ring, Alan Darby | 15 m |
| C. Tech Update | Discuss | Fernando Delgado | 15 m |
| Update on the school's ongoing technology needs, including a discussion regarding 1:1 computers for students. | | | |
| D. Discuss and Vote on Procurement and Purchasing Procedures | Vote | Alan Darby | 10 m |

Staff recommends approving the Procurement and Purchasing Procedures, which is required under LAUSD's Fiscal Preparation Guide.

| | | | |
|---|---------|--------------|------|
| E. Status Update on Shoup Property | Discuss | David Hussey | 20 m |
|---|---------|--------------|------|

Withdrawal of Material Revision for the Shoup Property, and construction and budget updates.

| | | | |
|---|---------|----------------------------|------|
| F. Update Regarding SBAC Preparation | Discuss | David Hussey and Lisa Ring | 15 m |
|---|---------|----------------------------|------|

To discuss developments with regard to improved outcomes for the upcoming SBAC testing.

| | | | |
|---------------------------|---------|------------|------|
| G. Update on FCMAT | Discuss | Alan Darby | 10 m |
|---------------------------|---------|------------|------|

| | | | |
|--|------|------------|------|
| H. Discuss and Vote on New Accounting Software System | Vote | Alan Darby | 10 m |
|--|------|------------|------|

Staff recommends going to NetSuite.

| | | | |
|---|------|--------------|-----|
| I. Discuss and Vote on Modification to Parent-Student Handbook | Vote | Daniel Chang | 5 m |
|---|------|--------------|-----|

Staff recommends changing one section of the Parent-Student Handbook, at page 40, to change limit to allow a student to miss Physical Education up to 5 weeks and still receive credit (as opposed to current 10 week threshold), and for a parent's written request to be valid for 3 days instead of 5 days. (See Parent-Student Handbook, page 40, third paragraph in Health Information.)

| | | | |
|---------------------------------|---------|-----------------|-----|
| J. UTLA Initial Proposal | Discuss | Jonathan Wasser | 5 m |
|---------------------------------|---------|-----------------|-----|

Public Hearing - United Teachers Los Angeles's Initial Proposal for reopener negotiations on behalf of certificated employees of El Camino Real Charter High School.

| | | | |
|---------------------------------|---------|-----------------|-----|
| K. ECRA Initial Proposal | Discuss | Jonathan Wasser | 5 m |
|---------------------------------|---------|-----------------|-----|

Public Hearing - ECRA's initial proposal for reopener negotiations with United Teachers Los Angeles.

V. Closed Session

7:43 PM

| | | | |
|---|---------|-----------------|------|
| A. Conference with Labor Negotiators | Discuss | Jonathan Wasser | 15 m |
|---|---------|-----------------|------|

Agency Designated Representatives: Executive Director David Hussey; Chief Business Officer Alan Darby; Chief Compliance Officer Daniel Chang; Legal Counsel Roger Scott
Employee Organization: United Teachers Los Angeles

VI. Reconvene to Open Session

7:58 PM

| | | | |
|--|---------|-----------------|-----|
| A. Report of Action Taken In Closed Session, If Any | Discuss | Jonathan Wasser | 1 m |
|--|---------|-----------------|-----|

| | | | |
|--|------|-----------------|-----|
| B. Discuss and Possible Vote on ECRA Initial Proposal | Vote | Jonathan Wasser | 5 m |
|--|------|-----------------|-----|

| | | | |
|---|------|-----------------|-----|
| C. Discuss and Possible Vote on Renewing BoardonTrack Contract | Vote | Jonathan Wasser | 5 m |
|---|------|-----------------|-----|

Our annual BoardonTrack contract expires in January 2018 and must be renewed. Staff recommends renewal.

VII. Closing Items

8:09 PM

| | | | |
|---------------------------|------|-----------------|-----|
| A. Adjourn Meeting | Vote | Jonathan Wasser | 1 m |
|---------------------------|------|-----------------|-----|