



# El Camino Real Charter High School

## Board Meeting

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### Date and Time

Wednesday March 15, 2017 at 5:00 PM PDT

### Location

El Camino Real Charter High School, Library, 5440 Valley Circle Boulevard, Woodland Hills, CA 91367

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### BOARD MEETING

For board meeting materials, please see Donna Bennett in the school's main office, or contact her at (818) 595-7500 or [do.bennett@ecrchs.net](mailto:do.bennett@ecrchs.net). Some board meeting materials are also posted in the school's website (<http://ecrchs.net/ecr-board/>).

### INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed twenty-five (25) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an

opportunity to speak for up to three (3) minutes before the item, and total time allocated to agenda items will not exceed six (6) minutes for a discussion item and nine (9) minutes per vote item.

4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth.

5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

*In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Donna Bennett, office assistant, in person or by calling (818) 595-7500.*

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:00 PM</b>
Opening Items			
<b>A.</b> Record Attendance and Guests		Daniel Chang	1 m
<b>B.</b> Call the Meeting to Order		Jonathan Wasser	1 m
<b>C.</b> MOMENT OF SILENCE		Jonathan Wasser	5 m
<b>D.</b> Pledge of Allegiance		Scott Silverstein	1 m
<b>E.</b> Public Comments		Public	10 m
<b>F.</b> Executive Director Update	Discuss	David Hussey	5 m
<b>G.</b> UTLA Update	Discuss	Jason Kinsella	5 m
<b>H.</b> PRESENTATION BY THE VILLAGE NATION	Discuss	Joyce Germaine Watts	5 m

	Purpose	Presenter	Time
<p>In follow-up to their presentation at the January 2017 Board meeting, The Village Nation will respond to Board member questions regarding student test scores and achievement outcomes.</p>			
<b>I.</b>	Committee Updates	Scott Silverstein	5 m
<b>II.</b>	<b>Consent</b>		<b>5:38 PM</b>
<b>A.</b>	Review and Vote on February 15, 2017 Regular Board Meeting Minutes	Approve Minutes Jonathan Wasser	5 m
<b>B.</b>	Review and Vote on February 27, 2017 Special Board Meeting Minutes	Approve Minutes Jonathan Wasser	5 m
<b>III.</b>	<b>Governance</b>		<b>5:48 PM</b>
<b>A.</b>	APPROVE CCO JOB DESCRIPTION TO SUBMIT AS REVISION TO CHARTER	Vote Daniel Chang	5 m
<p>The MOU requires that ECRA submit a revision to the ECRCHS charter to reflect changes in governance, executive positions, qualifications, or back officer providers. The charter has not yet been revised to reflect the addition of the CCO.</p>			
<b>B.</b>	Committee Report on Executive Director Evaluation and Recommendation	Discuss Jonathan Wasser	10 m
<p>The Ad Hoc Committee will discuss the status of their evaluation of David Hussey as Executive Director.</p>			
<b>C.</b>	VOTE ON EXECUTIVE DIRECTOR EVALUATION	Vote Jonathan Wasser	5 m
<p>Discussion and possible vote on whether to offer current Executive Director David Hussey a new contract.</p>			
<b>D.</b>	REVIEW AND VOTE ON LAUSD CHARTER TRANSPARENCY RESOLUTION	Vote Daniel Chang	5 m
<p>LAUSD adopted its Charter Transparency Resolution on January 12, 2016, requiring charter schools to make certain information available to the public. ECRCHS began uploading the necessary documentation shortly after the Resolution was passed; however, as part of the Compliance Review, the Board is required to adopt the Resolution.</p>			

	Purpose	Presenter	Time
<b>E.</b> Review and approve Certification of Board Compliance Review  LAUSD's Charter Schools Division requires the Certification of Board Compliance Review to be executed and submitted by no later than March 17, 2017.	Vote	Daniel Chang	10 m
<b>IV. School Business</b>			<b>6:23 PM</b>
<b>A.</b> Board Election Update  There are three (3) board positions up for reelection in June 2017: two (2) teacher representatives and one (1) parent representative. - Discuss closing dates for applicants - Review speaking venues for Parent and Teacher Rep candidates - Review Election dates Selected - Review of electronic voting process with Fernando Delgado	Discuss	Jonathan Wasser	10 m
<b>B.</b> Update on Technology  - Report on aging computer devices, provide inventory of current computer devices. - Update on LAUSD to ECRA network transition.	Discuss	Fernando Delgado	10 m
<b>C.</b> SET UP SCOPE OF WORK FOR A TRAFFIC STUDY  Discussion re setting up a scope of work for a traffic study.	Discuss	Scott Silverstein	10 m
<b>D.</b> DISCUSS ADDITIONAL OPPORTUNITIES TO REACH OUT TO THE COMMUNITY THROUGH THE VARIOUS STAKEHOLDER GROUP	Discuss	Darin Ryburn	10 m
<b>E.</b> DISCUSS ADVANCING TECHNOLOGY  Discussing advancing technology at ECRCHS.	Discuss	Beatriz Chen	5 m
<b>V. Financial</b>			<b>7:08 PM</b>
<b>A.</b> Discuss Allocation of Resources and Strategies to Enhance Communication of Available Resources  Discuss allocation of resources and strategies to enhance communication of available resources for academic and extracurricular activities.	Discuss	Julie Kornack	10 m
<b>B.</b> Review and Vote on January Check Registers	Vote	Phil Alfonso	10 m

	Purpose	Presenter	Time
<b>C.</b> JANUARY 2017 FINANCIAL UPDATE	Discuss	EdTec	10 m
<b>D.</b> Discuss Stipend for Human Resource Certifications	Discuss	David Hussey	10 m
<b>E.</b> Discuss and vote on renewal of \$5 million Line of Credit with Hanmi Bank	Vote	Daniel Chang	5 m
<p>This LOC would only be used in the event of an emergency or unforeseen event, we have a \$0 balance. Hanmi Bank has approved the renewal of the LOC, need Board approval to proceed.</p>			
<b>F.</b> Discuss and vote on modification to College Readiness Block Grant Budget	Vote	Daniel Chang	5 m
<p>On January 18, 2017, the Board approved a proposed Budget for the College Readiness Block Grant. Subsequently, ECRCHS was advised that the budget could not be used for one of the items, "Food at Parent Meetings." ECRCHS has modified the budget to remove this item and instead replace it with a college student tutors for geometry classes, which has the highest percentage of failing grades.</p>			
<b>G.</b> Discuss and Vote on OpTerra's Proposals for Use of Prop 39 Funds	Vote	OpTerra	10 m
<p>At the February 15, 2017 Board Meeting, OpTerra was asked to submit a revised design build scope of work based on the items previously presented, less solar. OpTerra will provide their updated proposed design build scope of work.</p>			
<b>H.</b> DISCUSS AND VOTE ON AUDITOR	Vote	Scott Silverstein	10 m
<p>The Audit Committee will discuss their recommendation for the selection of an auditor to conduct the 2016-2017 Annual Audit.</p>			
<b>VI. Closing Items</b>			<b>8:18 PM</b>
<b>A.</b> Adjourn Meeting	Vote	Jonathan Wasser	1 m