DRAFT

# Brighten Academy

# Minutes

## Executive Committee Meeting

**Date and Time**
Monday August 10, 2026 at 8:00 PM

**Location**
Brighten Academy Charter School

The Executive Committee will meet on August 10, 2026, following the general Board Meeting at 6PM.

**Committee Members Present**
E. Hammonds, J. Smith, L. Bryant, M. Vitale

**Committee Members Absent**
*None*

**Ex Officio Members Present**
T. Washington-Knight

**Guests Present**
C. Sparks, D. Davis, S. Littles

### I. Opening Items

**A. Record Attendance**

**B.**

### Call the Meeting to Order

J. Smith called a meeting of the Executive Committee Committee of Brighten Academy to order on Monday Aug 10, 2026 at 8:22 PM.

## II. Executive Committee

### A. Brighten Grievance Process Review

Reviewed and confirmed POC and process going forward based on the policy

### B. Leadership Transition Update

- Two contracts submitted reviewed and signed

### C. Board Retreat

-Looking at location options, availability of board members, will follow up as planning continues...

## III. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:28 PM.

Respectfully Submitted,
J. Smith