

DRAFT



## Brighten Academy

### Minutes

#### Brighten Academy Board of Directors Executive Committee Meeting

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**Date and Time**

Monday February 23, 2026 at 7:00 PM

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The Executive Committee will meet on February 23, 2026, following the general Board Meeting at 6PM.

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**Committee Members Present**

C. Claiborne, J. Smith, S. Battle, T. Pugh

**Committee Members Absent**

K. Moses

**Guests Present**

D. Davis, matthew vitale

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**I. Opening Items**

**A. Record Attendance**

**B. Call the Meeting to Order**

**II. Executive Committee**

**A.**

**Brighten Grievance Form Implementation**

Discussed grievance process

**B. Leadership Transition Update**

Discussed leadership transition

**C. Board Officer Transition**

Discussed Board Officers rolling off

**D. School Closures Community Assimilation**

Discussed leadership team meeting with Zest Prep

**III. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:13 PM.

Respectfully Submitted,  
S. Battle