

DRAFT



Brighten Academy

Minutes

Executive Committee Meeting

Date and Time

Monday February 24, 2025 at 7:00 PM

Location

Brighten Academy

Committee Members Present

D. Carter, J. Smith, K. Moses

Committee Members Absent

R. Zackery

Guests Present

D. Davis

I. Opening Items**A. Record Attendance****B. Call the Meeting to Order**

J. Smith called a meeting of the Executive Committee Committee of Brighten Academy to order on Monday Feb 24, 2025 at 7:41 PM.

II. Executive Committee**A.**

Strategic Plan Review

The Strategic plan ends at the end of the 2025 year. Big pillars on the strategic plan will stay the same for now. Charter renewal will be in 2027 when the executive committee rolls off.

B. Board Retreat/Training

Kenya Elder will be organizing the board retreat after the new ED comes onboard. Kenya and Mrs. Davis have not talked pricing yet. 1-day retreat. Suggested Fox Hall and possibly an overnight retreat.

C. Spring Board Assessment

Dr. Carter will oversee the assessment. Planning to do it in March for discussion in April.

Opportunities

- meetings
- size
- succession
- recruitment and fundraising

D. Board Meeting Procedures

Time parameters:

- two hour total
- 1 hour for committee and 1 hour for full board

will come up for voting with full board

E. Leadership Transition Update

Mrs. Davis has been working with Kenya. Training is complete

Kenya submitted a grant to be a crucial conversations consultant

Jeff will lead the staff on March 5th focusing on implicit bias

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:09 PM.

Respectfully Submitted,

J. Smith