

APPROVED



## Brighten Academy

### Minutes

#### Policy Committee Work Session

Policy Committee Work Session

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#### **Date and Time**

Monday December 2, 2024 at 6:00 PM

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#### **Committee Members Present**

S. Battle

#### **Committee Members Absent**

*None*

#### **Guests Present**

J. Smith, M. Vitale, R. Finan, S. Littles

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#### **I. Opening Items**

##### **A. Record Attendance**

##### **B. Call the Meeting to Order**

S. Battle called a meeting of the Policy/Governance Committee Committee of Brighten Academy to order on Monday Dec 2, 2024 at 6:17 PM.

##### **C. Adoption of Agenda**

S. Battle made a motion to adopt agenda.

consent approval

The committee **VOTED** to approve the motion.

#### **D. Approval of Minutes**

S. Battle made a motion to approve the minutes from 11.04.24 Policy Committee Work Session on 11-04-24.

consent approval

The committee **VOTED** to approve the motion.

### **II. Policy/Governance Committee**

#### **A. Meeting Rules**

The meeting rules were presented by the chair. The committee has an opportunity to discuss. A motion was made by Regina that we approve the meeting rules and it was and seconded by Matt

#### **B. Current Cycle Policies**

We have no more policies for this cycle to review

#### **C. Suggested Policy Review Items**

B17 was inquired about during our last body meeting, so we discussed it as a committee. The suggestions were that we provide a more direct link on the school's website that will direct people to the Board on Track public portal.

Remove E1

B17 E2, updated this to reflect...shall submit an electronic request via the Gov Board public portal website. (tell them where the form can be found)

-shall be submitted 24 hours in advance to submit the form

special note: load policy manual to BOT

#### **D. Tabled Policies for Review**

H20- weapons in school

-it has been reviewed by leaders and staff at the school, and it was mirrored to Douglas County's policy

-staff and leaders of BACS have discretion in taking disciplinary actions

-there is a due process portion of this policy

No objections to how the policy is currently written, ready for the body

H21-seclusion and restraint

- The Douglas County policy reads the same way as our current policy
- consistency of training

No objections to how the policy is currently written, ready for the body

H26- Electronic devices/toys

- DC elementary/middle school code was provided for reference
- the discussion was around smart watches and staff and admin stated no smart watches
- was it no smart watches/phones and just powered down
- don't bring or power down??
- "strongly discouraged"...its suggested that we add this language
- tabled! Staff/Admin will review once more before if comes back to the policy committee

#### **E. B1-E1 Board Functions and Responsibilities Calendar**

#### **F. Updates from DCSS**

#### **G. Updates from GADOE**

### **III. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:16 PM.

Respectfully Submitted,  
S. Battle