

DRAFT



Brighten Academy

Minutes

Executive Committee Meeting

Date and Time

Monday November 18, 2024 at 8:00 PM

Committee Members Present

D. Carter, J. Smith, K. Moses, R. Zackery

Committee Members Absent

None

Guests Present

D. Davis

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. Smith called a meeting of the Executive Committee Committee of Brighten Academy to order on Monday Nov 18, 2024 at 8:11 PM.

II. Executive Committee

A. Strategic Plan Review

2024-2025 review

Finance: debt reduction. focusing more on fundraising initiatives and refinancing the bond. We reduced debt by 10%.

2025 planning

Fun Run

March Madness: \$5,000-10,000 goal

Kristen Moses suggested having exec board and pto exec board in April 2025 to nail down event scheduling.

Reginald intends to serve another three years on the board.

Jamilia suggested creating a form of intent for board members that wish to serve a second term. That form would need to be submitted by end of year 2024.

Public relations and campaign. Rebranding of the website. Mrs. Davis will reach out to a parent that showed interest in doing a website face lift.

Alumni leadership counsel

Leadership and succession planning

Lunch & Learn with staff and parents explaining the process of Public Comment

B. Strategic Planning Teams

Reviewed the planning teams, made slight adjustments to the teams Dr. Carter will serve on.

C. Board Assessment Review

Dr. Carter will review the results of the Board Assessment once everyone on the board completes the assessment.

D. Board Meeting Procedures

The board will outline board meeting public comment and procedures for attendees and board members.

E. Leadership Transition Update

Building capacity in AP's in leadership with Dr. Littles and Ms. Sparks

Setting boundaries with staff and parents

Two sessions with Ms. Elder. Highlands Ability Battery assessment.

Doing a learning walk. Using the feedback for future professional development.

40 people will come to Brighten on December 4-5 to view the work of the students. the EL Education Conference will be in Atlanta.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:29 PM.

Respectfully Submitted,
J. Smith