

DRAFT



## Brighten Academy

# Minutes

## Finance Committee Meeting

---

### **Date and Time**

Monday January 6, 2025 at 6:00 PM

---

### **Committee Members Present**

D. Carter, K. Smith, R. Zackery

### **Committee Members Absent**

*None*

### **Guests Present**

C. Claiborne, J. Smith, K. Moses (remote)

---

## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

R. Zackery called a meeting of the Finance Committee Committee of Brighten Academy to order on Monday Jan 6, 2025 at 6:10 PM.

### **C. Approve Minutes**

## **II. Finance Committee**

### **A.**

### **Bank Transition Update**

No additional updates

### **B. Fundraising Update**

### **C. November Financials**

Candy - Presented Financials, provided budget amendment update, has account with synovous that will get closed by donna,

### **D. AIP Update**

Sale of property has been completed

### **E. HVAC Update**

Mr Len advised on building repairs:

- Roof in building 1 needs repairs- estimated cost of \$200k
- Building 1 has 7 units - Aging from - 21 to 23 years old - strongly recommends a repair/replacement plan

### **F. Security Grant Update**

Mr Crawford present a quote from vendor for security/emergency call options for staff members phones as an app. Estimated cost \$3700. Mr Crawford noted this option would allow for more allocation for use of the security grant.

## **III. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:16 PM.

Respectfully Submitted,  
R. Zackery