APPROVED

Brighten Academy

Minutes

Brighten Academy Charter School Governing Board Meeting

Date and Time
Monday March 24, 2025 at 6:00 PM

Location
5897 Prestley Mill Rd, Douglasville, GA 30135

The Brighten Academy Governing Board will meet on Monday, March 24th, 2025 at 6:00 pm, in the Media Center.

Directors Present
C. Burns Falker, C. Claiborne, D. Carter (remote), J. Smith, K. Moses, M. Vitale, N. Lord, R. Finan, R. Zackery

Directors Absent
S. Battle

Ex Officio Members Present
D. Davis

Guests Present
K. Smith

I. Opening Items

A.

Record Attendance

B. Call the Meeting to Order

J. Smith called a meeting of the board of directors of Brighten Academy to order on Monday Mar 24, 2025 at 6:02 PM.

C. Adoption of Agenda

J. Smith made a motion to adopt/amended of the agenda.
M. Vitale seconded the motion.
The board **VOTED** to approve the motion.

D. Approval of Minutes

J. Smith made a motion to approve last meeting minutes.
C. Claiborne seconded the motion.
The board **VOTED** to approve the motion.

E. Executive Session

II. Executive Director's Report

A. February Surplus List

J. Smith made a motion to surplus 91 books.
C. Claiborne seconded the motion.
The board **VOTED** to approve the motion.

B. Workplan Data

Discipline data went down 6%
Attendance 95%. Up from January
Writing is increasing in every grade level except for 4th. 4th grade changed genres. No data for 6th grade.

C. PTO Update

Middle school hangout was good. Not a big crowd, but a great time.

D. RFP for Food Service Management Company

Bemus submitted a RFP for lunch proposals.

III. Executive Committee

A. Strategic Teams Updates

Experience Survey went out to staff last night. It will be accessible for 7 days.

B. Executive Director Search Update

Completed all interviews. Waiting for board deliberation and proceeding.

C. Board Meeting Procedures

Jamilia put an ask out on timing suggestions.

D. Spring Board Assessment

3 surveys completed. It will be open for one week.

IV. Finance Committee

A. Monthly Financials

R. Zackery made a motion to approve jan and feb financials.
C. Claiborne seconded the motion.
The board **VOTED** to approve the motion.

V. Birdies Fore Brighten Ad Hoc Committee

A. Golf Tournament Update

Golf tournament

Discussed sponsors, assigned roles for the day. Katie Smith also discussed bags and goodies.

VI. Policy/Governance Committee

A. C4- Disruption or Interruption of Operation of Public Schools

J. Smith made a motion to approval of policy C-4.
C. Claiborne seconded the motion.
The board **VOTED** to approve the motion.

VII. Other Business

A. Public Comment

Elle Dean questioned why there were only 7 slots available for the selection of the Executive Director.

Concerned about the parents and what the image they are giving Brighten Academy.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:39 PM.

Respectfully Submitted,
J. Smith