DRAFT

Brighten Academy

Minutes

Brighten Academy Charter School Governing Board Meeting

Date and Time
Monday March 10, 2025 at 6:00 PM

Location
5897 Prestley Mill Rd, Douglasville, GA 30135

The Brighten Academy Governing Board will meet on Monday, March 10th, 2025 at 6:00 pm, in the Media Center.

Directors Present
C. Burns Falker, C. Claiborne, D. Carter, J. Smith, M. Vitale, N. Lord, R. Finan, R. Zackery, S. Battle

Directors Absent
K. Moses

Ex Officio Members Present
D. Davis

Guests Present
K. Bemus, K. Smith, S. Littles

I. Opening Items

A.

Record Attendance

B. Call the Meeting to Order

J. Smith called a meeting of the board of directors of Brighten Academy to order on Monday Mar 10, 2025 at 7:32 PM.

C. Adoption of Agenda

J. Smith made a motion to Adopt amended agenda.
S. Battle seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approval of Minutes

J. Smith made a motion to approve the minutes from Brighten Academy Charter School Governing Board Meeting on 02-24-25.
R. Finan seconded the motion.
2 abstained
The board **VOTED** to approve the motion.

II. Executive Director's Report

A. February Surplus List

91 items to surplus per Executive Director

B. Facilities Report

- Facilities identified resource to for asphalt patching--plan to take place over the weekend to avoid disturbance
- Wood chips have been added to the playground area to address safety concerns and remain in compliance.

C. Enrollment Update

- Total of 8 openings school-wide
- 818 students currently enrolled
- A couple of grade levels are over and students are on the waitlist
- Overages occur due to sibling enrollments for families with twin/triplets etc.
- In-person lottery went well--no concerns to report--responded to waitlist questions

III. Executive Committee

A. Strategic Teams Updates

Nothing to report

B. Fun Run Update

- Students raised $6175
- Greystone donated $5000
- Net profit to be reported
- Kudos to Executive Director's Assistant for leadership on the event
- Opportunity to do another event in the fall with the same vendor

C. Executive Director Search Update

Currently in phase 2 of the hiring process

D. Board Meeting Procedures

- Board meetings are set for two hours total
- Question posed to move the meeting structure to include time parameters around topics
- Technology in BOT supports the ability to place time limits
- General support for setting timelines

E. Spring Board Assessment

Fall Board Assessment closed
Spring Assessment to open this week, hard deadline mid-April to review results and compare to fall responses

IV. Finance Committee

A. Monthly Financials

R. Zackery made a motion to approve budget amended presented in public meetings.
C. Claiborne seconded the motion.
260K surplus projected
The board **VOTED** unanimously to approve the motion.

V. Birdies Fore Brighten Ad Hoc Committee

A. Golf Tournament Update

Total of $2064.73 paid:

- Silver Sponsor
- Bronze Sponsor
- Tee Box
- Twosome

Contract ready for signature pending some final adjustments.
Discussion on day of logistics and prizes
Taking donations for the give-a-ways for golfers
Cut off on the 24th of March for Sponsorships
Suggestion to combine sponsors to create a presenting sponsor in none donates 10K
Plan to offer light breakfast (pasteries) coffee and boxed lunch from Chik-fil-A

VI. Policy/Governance Committee

A. Review Summary

Policy C4 brought forward for review

VII. Other Business

A. Public Comment

Board member acknowledgement

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:04 PM.

Respectfully Submitted,
D. Carter