



## Brighten Academy

### Minutes

#### Brighten Academy Charter School Governing Board Meeting

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**Date and Time**

Monday March 10, 2025 at 6:00 PM

**Location**

5897 Prestley Mill Rd, Douglasville, GA 30135

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The Brighten Academy Governing Board will meet on Monday, March 10th, 2025 at 6:00 pm, in the Media Center.

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**Directors Present**

C. Burns Falker, C. Claiborne, D. Carter, J. Smith, M. Vitale, N. Lord, R. Finan, R. Zackery, S. Battle

**Directors Absent**

K. Moses

**Ex Officio Members Present**

D. Davis

**Non Voting Members Present**

D. Davis

**Guests Present**

K. Bemus, K. Smith, S. Littles

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

J. Smith called a meeting of the board of directors of Brighten Academy to order on Monday Mar 10, 2025 at 7:32 PM.

### **C. Adoption of Agenda**

J. Smith made a motion to Adopt amended agenda.

S. Battle seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Approval of Minutes**

J. Smith made a motion to approve the minutes from Brighten Academy Charter School Governing Board Meeting on 02-24-25.

R. Finan seconded the motion.

2 abstained

The board **VOTED** to approve the motion.

## **II. Executive Director's Report**

### **A. February Surplus List**

91 items to surplus per Executive Director

### **B. Facilities Report**

- Facilities identified resource to for asphalt patching--plan to take place over the weekend to avoid disturbance
- Wood chips have been added to the playground area to address safety concerns and remain in compliance.

### **C. Enrollment Update**

- Total of 8 openings school-wide
- 818 students currently enrolled
- A couple of grade levels are over and students are on the waitlist
- Overages occur due to sibling enrollments for families with twin/triplets etc.
- In-person lottery went well--no concerns to report--responded to waitlist questions

## **III. Executive Committee**

**A. Strategic Teams Updates**

Nothing to report

**B. Fun Run Update**

- Students raised \$6175
- Greystone donated \$5000
- Net profit to be reported
- Kudos to Executive Director's Assistant for leadership on the event
- Opportunity to do another event in the fall with the same vendor

**C. Executive Director Search Update**

Currently in phase 2 of the hiring process

**D. Board Meeting Procedures**

- Board meetings are set for two hours total
- Question posed to move the meeting structure to include time parameters around topics
- Technology in BOT supports the ability to place time limits
- General support for setting timelines

**E. Spring Board Assessment**

Fall Board Assessment closed

Spring Assessment to open this week, hard deadline mid-April to review results and compare to fall responses

**IV. Finance Committee**

**A. Monthly Financials**

R. Zackery made a motion to approve budget amended presented in public meetings.

C. Claiborne seconded the motion.

260K surplus projected

The board **VOTED** unanimously to approve the motion.

**V. Birdies Fore Brighten Ad Hoc Committee**

## **A. Golf Tournament Update**

Total of \$2064.73 paid:

- Silver Sponsor
- Bronze Sponsor
- Tee Box
- Twosome

Contract ready for signature pending some final adjustments.

Discussion on day of logistics and prizes

Taking donations for the give-a-ways for golfers

Cut off on the 24th of March for Sponsorships

Suggestion to combine sponsors to create a presenting sponsor in none donates 10K

Plan to offer light breakfast (pasteries) coffee and boxed lunch from Chik-fil-A

## **VI. Policy/Governance Committee**

### **A. Review Summary**

Policy C4 brought forward for review

## **VII. Other Business**

### **A. Public Comment**

Board member acknowledgement

## **VIII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:04 PM.

Respectfully Submitted,

D. Carter