APPROVED

Brighten Academy

Minutes

Brighten Academy Charter School Governing Board Meeting

Date and Time
Monday February 24, 2025 at 6:00 PM

Location
5897 Prestley Mill Rd, Douglasville, GA 30135

The Brighten Academy Governing Board will meet on Monday, February 24th, 2025 at 6:00 pm, in the Media Center.

Directors Present
C. Burns Falker, D. Carter, J. Smith, K. Moses, M. Vitale, N. Lord, R. Finan

Directors Absent
C. Claiborne, R. Zackery, S. Battle

Ex Officio Members Present
D. Davis

Guests Present
K. Bemus, K. Smith, S. Littles

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. Smith called a meeting of the board of directors of Brighten Academy to order on Monday Feb 24, 2025 at 6:41 PM.

C. Adoption of Agenda

J. Smith made a motion to adopt the agenda as printed.
R. Finan seconded the motion.
The board **VOTED** to approve the motion.

D. Approval of Minutes

J. Smith made a motion to approve the minutes from Brighten Academy Charter School Governing Board Meeting on 02-10-25.
R. Finan seconded the motion.
The board **VOTED** to approve the motion.

II. Executive Director's Report

A. Staffing Update

Katie Smith provided update.
- 3-5 intervention teacher is pending background check with a start date of this week
- 6th grade para professional Ms. Kelly submitted a letter of resignation
- Executive Director position posted
Jamilia Smith asked if we have a PEC Specialist role. Katie explained the position will be open in the 2025-26 school year.

B. PTO Update

Wish List for voting will be out this week.
Recruiting for new PTO members
March 22, 2025 is the Middle School Kickback. It will be held in the gym.

C. January Surplus List

J. Smith made a motion to to approve the January Surplus List.
R. Finan seconded the motion.
The board **VOTED** to approve the motion.

III. Executive Committee

A. Strategic Teams Updates

- Safety and Security: Matt found information about auditing safety and security for the school. Bemus explained that a "drop-off loop" is currently in the works to effectively improve morning drop-offs.

- Team has been formed for the ED hiring. Currently in the interview phase.

B. Fun Run Update

Goal is $20,000

- Currently raised $1,755
- Greystone will be sending $5,000

Parent invitation has gone out to the parents. Medals and awards have arrived thanks to Dr. Carter. The Fun Run should be completed by noon on the 28th.

First group will be middle school. They will run in the front parking lot, and elementary will run in the parking lot behind the media center.

K-2 grade levels will be the second group to run.

C. Board Election Update

J. Smith made a motion to Open the board selection for the 2025-2026 year.
R. Finan seconded the motion.
Motion failed to not open the board election. Regina suggested strategically explaining our reasoning to the community on why we're not holding an election.
The motion did not carry.

D. Workplan Data

GMAS will begin the last week in April and carry over into May
Leadership opportunities: a lot of opportunities available for students. 55 students total
Discipline: January 23 referrals.
Attendance: Down in January. Mrs. Davis is working with the counseling team to understanding why. Compared to DCSS, we are averaging higher.
Expedition Night: May 8th or 12th

IV. Finance Committee

A. Monthly Financials

Matt asked how much money the school gets from federal funding. Mrs. Davis said she has a call with South State Bank on 2/26 to get details.

V. Birdies Fore Brighten Ad Hoc Committee

A. Golf Tournament Update

Coriya secured a foursome. Will get an update from Reginald regarding the contract with the golf course.

VI. Other Business

A. Public Comment

Coriya hosted a community round table in the community for the Chamber regarding self leadership.

Parents are asking if they should start collecting items for the Birdies fore Brighten baskets. We will circle back on Friday.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:35 PM.

Respectfully Submitted,
J. Smith