

APPROVED



## Brighten Academy

### Minutes

#### Brighten Academy Charter School Governing Board Meeting

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**Date and Time**

Monday February 10, 2025 at 6:00 PM

**Location**

5897 Prestley Mill Rd, Douglasville, GA 30135

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The Brighten Academy Governing Board will meet on Monday, February 10th, 2025 at 6:00 pm, in the Media Center.

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**Directors Present**

C. Burns Falker, C. Claiborne, J. Smith, K. Moses, M. Vitale, R. Finan, R. Zackery, S. Battle

**Directors Absent**

D. Carter, N. Lord

**Ex Officio Members Present**

D. Davis

**Non Voting Members Present**

D. Davis

**Guests Present**

K. Bemus, K. Smith, S. Littles

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

J. Smith called a meeting of the board of directors of Brighten Academy to order on Monday Feb 10, 2025 at 7:14 PM.

### **C. Adoption of Agenda**

J. Smith made a motion to approve agenda.

S. Battle seconded the motion.

adopted agenda with additional amendments minutes

The board **VOTED** to approve the motion.

### **D. Approval of Minutes**

J. Smith made a motion to approve the minutes from Brighten Academy Charter School Governing Board Meeting on 01-27-25.

C. Claiborne seconded the motion.

Matt abstained

The board **VOTED** to approve the motion.

### **E. Student Leadership Recognition**

## **II. Executive Director's Report**

### **A. Enrollment Update**

enrollment increased. Now at 814 students

### **B. January Surplus List**

1 document camera damaged

10 books damaged

2 computers damaged

## **III. Executive Committee**

### **A. Strategic Teams Updates**

Regina met with Mrs.Davis regarding the survey. Ready to move with next steps and distribute based on the timeline.

Organizational Structure and Effectiveness: Moving well. Will get an update

External Engagement: Shauncey said she will reach out to members on the committee to continue initiatives.

#### **B. Fun Run Update**

Ms. Harris provided update. Parents recieved notification about event. Goal is \$10,000. So far, we have \$450 donated. Next steps, printing flyers for the younger grades to give to parents. Hours have not been solidified yet. Will have more information after winter break. 13% fee associated with profit.

#### **C. Board Training Update**

Reminder: Board members must complete training by June 30th. Encouraged members to finish early.

### **IV. Finance Committee**

#### **A. Monthly Financials**

Second budget meeting will be Monday, Feb 17th, 2025 at 7pm. A Remind will go out to parents on Tuesday, February 10,2025. It will be virtual. Must be submitted to the Sentinel too.

### **V. Birdies Fore Brighten Ad Hoc Committee**

#### **A. Golf Tournament Update**

Birdies Fore Brighten: As of today, \$0 have been collected. Finance Committee suggested pivoting to a different fundraiser. Discussed a Give or Get option for the board if we choose not to continue with the golf tournament.

Option 1: Move forward with the golf tournament. 40 person minimum. Give or Get being an option.

Option 2: Cancel the golf tournament

Option 3: Put efforts into a different fundraiser

### **VI. Policy/Governance Committee**

#### **A. Policies For Vote**

S. Battle made a motion to Accept policies as recommended.

C. Claiborne seconded the motion.

The board **VOTED** to approve the motion.

## **VII. Other Business**

### **A. MOU: Department of Homeland Security- Know2Protect Campaign**

J. Smith made a motion to Partner with the MOU: Department of Homeland Security to champion the initiative.

S. Battle seconded the motion.

Matt abstained

The board **VOTED** to approve the motion.

### **B. Public Comment**

### **C. Executive Session**

J. Smith made a motion to To hire an Executive Director for the 2025-2026 School Year.

C. Claiborne seconded the motion.

The board **VOTED** to approve the motion.

## **VIII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:06 PM.

Respectfully Submitted,

J. Smith