APPROVED

Brighten Academy

Minutes

Brighten Academy Charter School Governing Board Meeting

Date and Time
Monday February 10, 2025 at 6:00 PM

Location
5897 Prestley Mill Rd, Douglasville, GA 30135

The Brighten Academy Governing Board will meet on Monday, February 10th, 2025 at 6:00 pm, in the Media Center.

Directors Present
C. Burns Falker, C. Claiborne, J. Smith, K. Moses, M. Vitale, R. Finan, R. Zackery, S. Battle

Directors Absent
D. Carter, N. Lord

Ex Officio Members Present
D. Davis

Guests Present
K. Bemus, K. Smith, S. Littles

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. Smith called a meeting of the board of directors of Brighten Academy to order on Monday Feb 10, 2025 at 7:14 PM.

C. Adoption of Agenda

J. Smith made a motion to approve agenda.
S. Battle seconded the motion.
adopted agenda with additional amendments minutes
The board **VOTED** to approve the motion.

D. Approval of Minutes

J. Smith made a motion to approve the minutes from Brighten Academy Charter School Governing Board Meeting on 01-27-25.
C. Claiborne seconded the motion.
Matt abstained
The board **VOTED** to approve the motion.

E. Student Leadership Recognition

II. Executive Director's Report

A. Enrollment Update

enrollment increased. Now at 814 students

B. January Surplus List

1 document camera damaged
10 books damaged
2 computers damaged

III. Executive Committee

A. Strategic Teams Updates

Regina met with Mrs.Davis regarding the survey. Ready to move with next steps and distribute based on the timeline.

Organizational Structure and Effectiveness: Moving well. Will get an update

External Engagement: Shauncey said she will reach out to members on the committee to continue initiatives.

B. Fun Run Update

Ms. Harris provided update. Parents recieved notification about event. Goal is $10,000. So far, we have $450 donated. Next steps, printing flyers for the younger grades to give to parents. Hours have not been solidified yet. Will have more information after winter break. 13% fee associated with profit.

C. Board Training Update

Reminder: Board members must complete training by June 30th. Encouraged members to finish early.

IV. Finance Committee

A. Monthly Financials

Second budget meeting will be Monday, Feb 17th, 2025 at 7pm. A Remind will go out to parents on Tuesday, Febuary 10,2025. It will be virtual. Must be submitted to the Sentinel too.

V. Birdies Fore Brighten Ad Hoc Committee

A. Golf Tournament Update

Birdies Fore Brighten: As of today, $0 have been collected. Finance Committee suggested pivoting to a different fundraiser. Discussed a Give or Get option for the board if we choose not to continue with the golf tournament.

Option 1: Move forward with the golf tournament. 40 person minimum. Give or Get being an option.
Option 2: Cancel the golf tournament
Option 3: Put efforts into a different fundraiser

VI. Policy/Governance Committee

A. Policies For Vote

S. Battle made a motion to Accept policies as recommended.
C. Claiborne seconded the motion.
The board **VOTED** to approve the motion.

VII. Other Business

A. MOU: Department of Homeland Security- Know2Protect Campaign

J. Smith made a motion to Partner with the MOU: Department of Homeland Security to champion the initiative.
S. Battle seconded the motion.
Matt abstained
The board **VOTED** to approve the motion.

B. Public Comment

C. Executive Session

J. Smith made a motion to To hire an Executive Director for the 2025-2026 School Year.
C. Claiborne seconded the motion.
The board **VOTED** to approve the motion.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:06 PM.

Respectfully Submitted,
J. Smith