APPROVED

Brighten Academy

Minutes

Brighten Academy Charter School Governing Board Meeting

Date and Time
Monday October 7, 2024 at 6:00 PM

Location
5897 Prestley Mill Rd, Douglasville, GA 30135

The Brighten Academy Governing Board will meet on Monday, September 23, 2024 at 6pm.

Directors Present
C. Burns Falker, C. Claiborne, D. Carter, J. Smith, K. Moses, M. Vitale, N. Lord, R. Finan, R. Zackery, S. Battle

Directors Absent
None

Ex Officio Members Present
D. Davis

Guests Present
K. Bemus, K. Smith, S. Littles

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. Smith called a meeting of the board of directors of Brighten Academy to order on Monday Oct 7, 2024 at 6:07 PM.

C. Adoption of Agenda

Jamilia stated that the agenda would be adopted as provided, no amendments.

D. Approval of Minutes

J. Smith made a motion to approve the minutes from Brighten Academy Charter School Governing Board Meeting on 09-23-24.
There was no second. Jamilia stated that the previous minutes would be approved.
The board **VOTED** to approve the motion.

II. Executive Director's Report

A. Charter Report

Principal Davis is awaiting template from Alan Mueller to begin working on the report. The report is due annually--Brighten is on track to complete on time.

B. Staffing Update

Looking to hire a 5th grade teacher with transition of new AP.
In need of 2nd grade paraprofessional and 3rd grade teacher.

C. Enrollment Update

816 of 818 currently enrolled to date.

III. Executive Committee

A. Strategic Priority Teams

Strategic: All board members

Discipline: Coriya

Academic Performance: Staying up-to-date on the data and benchmarking. Nadra and Cary will be our strategic partner for academic performance.

Retention of Staff: Assisting with staff retention will be Nadra, Regina, Coriya

Organizational Structure: Jamilia, Deona, and Reginald

External Engagement: Shauncey, Kristen, Regina will spearhead this effort.

These teams will report to the Executive Committee, that will then report to the full board. It is up to each individual committee to determine meet times and progress.

IV. Finance Committee

A. Fundraising Updates

April 3, 2024 will be the tentative date for the annual golf tournament.

10 AM shotgun, with a 8 AM start. Next meeting, we will discuss food options, baskets, etc...

Cary suggested in the finance committee to partner with local universities (example: Georgia State). Reginald also has a contact with a Non Profit Organization that is interested in golfing with us.

Other fundraiser ideas:

March Madness: Each grade will participate, winning grade will get a pizza party.

The goal for the finance committee is to have recurring events every year. Potentially 2-3 events per year.

Dr. Carter will make the golf tournament flyers.

Jamilia mentioned a Blazer Run which is similar to A Peachtree Roadrace for children. Will potentially be sponsored by the board.

V. Other Business

A. Upcoming Community Events

Jamilia explained the upcoming local events. Explained that all board members are welcome to attend. Board members should email Mrs. Davis or Jamilia.

VI. Closing Items

A. Public Comment

Parent asked the board how to log his volunteer minutes. Katy explained the process is being revamped.

B. Board Comments

C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:45 PM.

Respectfully Submitted,
J. Smith