

DRAFT



# Brighten Academy

## Minutes

### Executive Committee Meeting

---

#### **Date and Time**

Monday August 5, 2024 at 7:00 PM

#### **Location**

5897 Prestley Mill Rd  
Douglasville, GA 30135

---

#### **Committee Members Present**

D. Carter, J. Smith, K. Moses

#### **Committee Members Absent**

R. Zackery

#### **Guests Present**

C. Claiborne

---

### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Call the Meeting to Order**

J. Smith called a meeting of the Executive Committee Committee of Brighten Academy to order on Monday Aug 5, 2024 at 7:36 PM.

### **II. Executive Committee**

### **A. Strategic Plan Review**

Jamilia asked about in-house grant writers. Also discussed fundraiser events including the golf tournament and board bash.

Board Bash:

- Theme: "Board Olympics"
- September 6th 6-8pm. board commitment 4:30-9pm.
- Discussed logistics including setup, games, food, drinks, etc...
- Gold, Silver, Bronze bags

Website: spoke about moving away from Weebly and updating the website and possibly the url.

### **B. Committee Assignments**

- Discussed updating the committees, chairs, etc...Conversation will be tabled.
- Sponsor in the structure to start student government.

### **C. Board On Track Training**

Discussion around getting the board trained on Board on Track. Decided to schedule a virtual meeting with the board for training.

### **D. Whole Board Training**

- Jamilia stated she would like to complete the training by the end of the year. Deona said the reps availability is open.
- Jamilia asked if admin would like to participate in the Whole Board training, Kelly Bemus said they would be open to it.

### **E. Board Assessment**

- Deona suggested doing the board assessment after the whole board training
- Cary suggested doing it after orientation.
- We will complete the board assessment a few times over the year to track knowledge and progress of understanding of the board.

### **F.**

### **Leadership Transition Update**

- Jamilia stated that she had a conversation with Ms. Davis regarding the leadership transition.

- Jamilia will share a quote via email with the board regarding leadership support.

### **III. Closing Items**

#### **A. Adjourn Meeting**

Meeting adjourned 8:40PM

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:40 PM.

Respectfully Submitted,  
J. Smith