

DRAFT



Brighten Academy

Minutes

Executive Committee Meeting

Date and Time

Monday August 5, 2024 at 7:00 PM

Location

5897 Prestley Mill Rd
Douglasville, GA 30135

Committee Members Present

D. Carter, J. Smith, K. Moses

Committee Members Absent

R. Zackery

Guests Present

C. Claiborne

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. Smith called a meeting of the Executive Committee Committee of Brighten Academy to order on Monday Aug 5, 2024 at 7:36 PM.

II. Executive Committee

A. Strategic Plan Review

Jamilia asked about in-house grant writers. Also discussed fundraiser events including the golf tournament and board bash.

Board Bash:

- Theme: "Board Olympics"
- September 6th 6-8pm. board commitment 4:30-9pm.
- Discussed logistics including setup, games, food, drinks, etc...
- Gold, Silver, Bronze bags

Website: spoke about moving away from Weebly and updating the website and possibly the url.

B. Committee Assignments

- Discussed updating the committees, chairs, etc...Conversation will be tabled.
- Sponsor in the structure to start student government.

C. Board On Track Training

Discussion around getting the board trained on Board on Track. Decided to schedule a virtual meeting with the board for training.

D. Whole Board Training

- Jamilia stated she would like to complete the training by the end of the year. Deona said the reps availability is open.
- Jamilia asked if admin would like to participate in the Whole Board training, Kelly Bemus said they would be open to it.

E. Board Assessment

- Deona suggested doing the board assessment after the whole board training
- Cary suggested doing it after orientation.
- We will complete the board assessment a few times over the year to track knowledge and progress of understanding of the board.

F.

Leadership Transition Update

- Jamilia stated that she had a conversation with Ms. Davis regarding the leadership transition.
- Jamilia will share a quote via email with the board regarding leadership support.

III. Closing Items

A. Adjourn Meeting

Meeting adjourned 8:40PM

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:40 PM.

Respectfully Submitted,
J. Smith