

APPROVED



## Brighten Academy

# Minutes

### Brighten Academy Charter School Governing Board Meeting

---

**Date and Time**

Monday August 5, 2024 at 6:00 PM

**Location**

5897 Prestley Mill Rd  
Douglasville, GA 30135

---

The Brighten Academy Governing Board will meet on Monday, July 22, 2024 at 6pm.

---

**Directors Present**

C. Burns Falker (remote), C. Claiborne, D. Carter, J. Smith, K. Moses, M. Vitale, N. Lord, R. Finan, S. Battle (remote)

**Directors Absent**

R. Zackery

**Directors who arrived after the meeting opened**

N. Lord

---

**I. Opening Items****A. Record Attendance****B. Call the Meeting to Order**

J. Smith called a meeting of the board of directors of Brighten Academy to order on Monday Aug 5, 2024 at 6:39 PM.  
N. Lord arrived.

**C. Adoption of Agenda**

Discussion to propose changes to agenda based on items not ready for discussion/vote; specifically the student handbook.

J. Smith made a motion to adopt agenda with amendments discussed to table handbook vote and strike the discipline matrix completely as neither are ready for board discussion.

C. Claiborne seconded the motion.

The board **VOTED** to approve the motion.

**D. Approval of Minutes**

C. Claiborne made a motion to approve the minutes from Governing Board Meeting on 07-22-24.

R. Finan seconded the motion.

The board **VOTED** to approve the motion.

**II. Executive Director's Report**

**A. Enrollment Update**

**B. Parent and Student Handbook Approval**

J. Smith made a motion to table the parent handbook vote due to administration guidance this is not ready for a board vote.

C. Claiborne seconded the motion.

The board **VOTED** to approve the motion.

**C. Administrative Leadership Update**

**D. Discipline Matrix**

**E. Executive Session**

J. Smith made a motion to enter executive session 6:56pm.

C. Claiborne seconded the motion.

The board **VOTED** to approve the motion.

J. Smith made a motion to end executive session and return to general meeting.

C. Claiborne seconded the motion.

The board **VOTED** to approve the motion.

**III. Executive Committee**

**A.**

### **Board Member Resignation Acceptance**

J. Smith made a motion to accept resignation of board member presented at 7/22 meeting.

C. Claiborne seconded the motion.

The board **VOTED** to approve the motion.

## **IV. Finance Committee**

### **A. May Financials**

J. Smith made a motion to accept may financials as previously presented.

C. Claiborne seconded the motion.

The board **VOTED** to approve the motion.

### **B. Audit Update**

Still in the middle of the audit; nothing specific to report at this time.

### **C. Surplus List**

## **V. Closing Items**

### **A. Public Comment**

### **B. Board Comments**

### **C. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:27 PM.

Respectfully Submitted,

J. Smith