

Brighten Academy

Brighten Academy Charter School Governing Board Meeting

Published on February 3, 2025 at 11:59 PM EST Amended on February 7, 2025 at 7:54 PM EST

Date and Time

Monday February 10, 2025 at 6:00 PM EST

Location

5897 Prestley Mill Rd, Douglasville, GA 30135

The Brighten Academy Governing Board will meet on Monday, February 10th, 2025 at 6:00 pm, in the Media Center.

Agenda

I

			Purpose	Presenter
I.	Оре	ening Items		
	Α.	Record Attendance		Kristen Moses
	В.	Call the Meeting to Order		Jamilia Smith
	C.	Adoption of Agenda	Vote	Jamilia Smith
	D.	Approval of Minutes	Approve Minutes	Jamilia Smith

			Purpose	Presenter
		Approve minutes for Brighten Academy Charter School Goverr 2025	ning Board Meet	ng on January 27,
	E.	Student Leadership Recognition		Coriya Burns Falker
		Recognizing excellence in leadership in our newly elected Stud	dent Council.	
II.	Exe	ecutive Director's Report		
	Α.	Enrollment Update	FYI	Donna Davis
	В.	January Surplus List	FYI	Donna Davis
III.	Exe	ecutive Committee		
	Α.	Strategic Teams Updates	Discuss	
	В.	Fun Run Update	FYI	Angela Harris
	C.	Board Training Update		
IV.	Fin	ance Committee		
	Α.	Monthly Financials	FYI	Reginald Zackery
V.	Bire	dies Fore Brighten Ad Hoc Committee		
	Α.	Golf Tournament Update	Discuss	Reginald Zackery
VI.	Pol	icy/Governance Committee		
	A.	Policies For Vote	Vote	Shauncey Battle
		C1-Communicable Diseases -No recommendations for edit, ready to move to the body		
		C3-Transportation -No recommendations for edit, ready to move to the body		
		C3-E1-Transportation: Field Experiences and Excursions -No recommendations for edit, ready to move to the body		
		I2-Parent and Student Complaints and Grievances		

Purpose Presenter

-The policy committee suggested keeping the language of the policy but adding a footnote that states, "the level of authority is defined by the handbook (list the handbook page or related number).

-If possible, make the handbook section linkable in the policy for reference.

VII. Academic Excellence Committee

VIII. CORE Committee

IX. Other Business

Α.	MOU: Department of Homeland Security- Know2Protect Campaign	Vote	Jamilia Smith
В.	Public Comment	FYI	Jamilia Smith
C.	Executive Session	Vote	Jamilia Smith

• OCGA-50-14-3(4)- To discuss or deliberate upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee.

X. Closing Items

A. Adjourn Meeting

FYI Jamilia Smith

Coversheet

Approval of Minutes

Section:I. Opening ItemsItem:D. Approval of MinutesPurpose:Approve MinutesSubmitted by:Related Material:Minutes for Brighten Academy Charter School Governing Board Meeting on January 27, 2025



Brighten Academy

Minutes

Brighten Academy Charter School Governing Board Meeting

Date and Time Monday January 27, 2025 at 6:00 PM

Location

ORAF

5897 Prestley Mill Rd, Douglasville, GA 30135

The Brighten Academy Governing Board will meet on Monday, January 27th, 2025 at 6:00 pm, in the Media Center.

Directors Present C. Burns Falker, C. Claiborne, J. Smith, K. Moses, N. Lord, R. Finan, R. Zackery, S. Battle

Directors Absent D. Carter, M. Vitale

Ex Officio Members Present D. Davis

Non Voting Members Present D. Davis

Guests Present K. Bemus, K. Smith, S. Littles

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. Smith called a meeting of the board of directors of Brighten Academy to order on Monday Jan 27, 2025 at 6:00 PM.

C. Adoption of Agenda

- J. Smith made a motion to amendments and agenda approved.
- S. Battle seconded the motion.

The board **VOTED** to approve the motion.

D. Approval of Minutes

J. Smith made a motion to approve the minutes from Brighten Academy Charter School Governing Board Meeting on 01-06-25. The board **VOTED** to approve the motion.

II. Executive Director's Report

A. Facilities Update

- Repairing the broken lights in the gym and replacing a broken speaker.

B. PTO Updates

- Sweetheart dance 2/15 from 4-7 pm. \$12 for adults, siblings \$6
- Light refreshments will be provided.

Volunteers still needed and must still purchase a ticket. Will work in shifts and assigned duties.

- Positions are available for the PTO. Contact the PTO board for more information by April.

- Toms coffee was a success. Will take place again this Wednesday from 7-8:15 pm. Students can purchase coffee for their teachers.

- There is a wishlist available for the Admin team. Please add to it if you wish.

C. Staffing Update

- Filled the 3rd grade teacher last week.
- 3-5th intervention check is currently at the reference check of the interview process.

D. New SRO Staff Role

- Will be utilizing the Security Grant Funding for the SRO position and security cameras as an immediate security action.

- Grant funding is just for 1 year. \$3500/month.

- Funding for security is already in the budget, but the goal is that the grant will replace those used funds.

Voted to approve the utilization of grant funds for security upgrades that will include updating cameras and hiring a PT SRO.

III. Executive Committee

A. Strategic Teams Updates

Discussed the meeting Matt and Deona had regarding the safety committee with the Security Consultant.

B. Fun Run Update

-The spreadsheet has been submitted, and the website will be up in a few days. -The Fun Run will be Febuary 28, 2025.

IV. Finance Committee

A. Monthly Financials

R. Zackery made a motion to approve the minutes from Finance Committee Meeting on 11-04-24.

C. Claiborne seconded the motion.

The board **VOTED** to approve the motion.

V. Birdies Fore Brighten Ad Hoc Committee

A. Golf Tournament Update

- We have not received any golfers/sponsors yet for the golf tournament.
- Minimum golfers is 40, and must make at least \$30,000.

- We are not under contract yet, so discussion was had if we want to proceed with the tournament.

- March 27, 2025 is the deadline, April 3, 2025 is the golf tournament.
- A suggestion was made to have each board member sign-up at least one team.

VI. Policy/Governance Committee

A. Information Only

C-1 Communicable Diseases: no recommendation C-2: Tabled.

C-3: No recommendationE-1: No changesI-2: suggested keeping the language, adding a footnote:H-26: Suggested keeping the language, but pulling for further conversation.

B. Policy for Vote

S. Battle made a motion to H-21 remain the same, no changes.

C. Claiborne seconded the motion.

Coriya abstained.

The board **VOTED** to approve the motion.

VII. Academic Excellence Committee

A. Workplan Data

- Skills Block/Phonics program: tracks how many students have met their goal, pulling from last years data k2. 28% of students have met their end of year goal. 1st is presented as a deficit. 1st Grade has an action plan.

- i-Ready: Measured on % of students meeting the end goal as well as what way did they meet their end goal. As a median, 73% of students have met their end of year goal. Tracking well in reading.

Highlights: 5th grade surpassed their goals at 108%. 6th grade exceeded by 121%. - Cary asked if we could get data that could show greater detail for all students both exceeding and not exceeding. Requested feedback from teachers to get an insight of how i-ready is going.

- Data Dialog is in the formation of an action plan. The expectation is that students are doing group work to access the pace of the student and how to improve the scores. Small sessions are 90 minutes long for reading and math.

Dyslexia Students: The school does not diagnose dyslexia. If students are below 40th percentile, they will be put in an intervention classroom. Using a combination of i-ready tests and characteristics tests determines if the students show signs of dyslexia. Winter data shows # of students receiving intervention:

K: 26

1: 25

2: 16

3: 17

% of Students scoring greater than or equal to 2.5 for HOS:

- 90% and above for term 1 and term 2.

Discipline:

- 19 total referrals for the month of December.

Attendance:

- Tracking better this school year vs. 2023-2024 school year.

High Quality Work: Defined in complexity, craftsmanship, and authenticity.

- High percentage in craftsmanship at 98.31% and 81.67% in authenticity for the fall.

Typically improves in the Spring. This is pulled from the students learning expeditions.

VIII. Other Business

A. MOU: Department of Homeland Security- Know2Protect Campaign

Know2Protect: Prevents and combats child exploitation and abuse.

- Dept of Homeland Security is giving organizations the opportunity to become champions of this initiative. Jamiliah will forward the MOU to the board.

B. Public Comment

C. Executive Session

- J. Smith made a motion to Move into Executive Session.
- S. Battle seconded the motion.

The board **VOTED** to approve the motion.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,

J. Smith

Coversheet

MOU: Department of Homeland Security- Know2Protect Campaign

Section: Item: Purpose: Submitted by:	IX. Other Business A. MOU: Department of Homeland Security- Know2Protect Campaign Vote
Related Material:	K2P Brighten Academy CoBranding Agreement (1).docx K2P_ExecutiveBooklet_FINAL (2).pdf K2P_ChampionGuide_FINAL (1).pdf





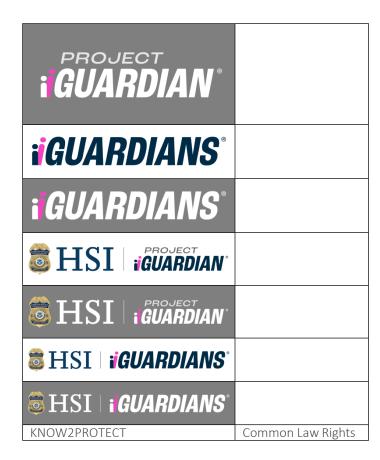
GUIDELINES FOR COBRANDING

Use of Know2Protect Materials

- DHS is authorized to enter this license by DHS Delegation Number 10001 § II(B)(8) (April 28, 2014), issued pursuant to regulation and law, including 6 U.S.C. § 181, et seq.
- BRIGHTEN ACADEMY, like all Know2Protect Campaign formal supporters, must abide by certain restrictions to use the materials the Know2Protect Campaign provides ("Know2Protect Campaign Materials") and the intellectual property used in those materials.
- Specifically, Know2Protect Campaign Materials include the Department of Homeland Security's seal ("DHS Seal") and the following Know2Protect Campaign trademarks ("Know2Protect Campaign Trademarks") (DHS Seal and Know2Protect Campaign Trademarks collectively referred to as "Government Visual Identities"):

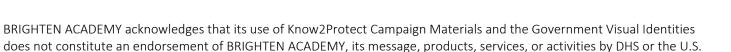






- Know2Protect Campaign grants BRIGHTEN ACADEMY a non-exclusive, non-transferable, royalty-free, revocable license to use the Government Visual Identities in the Know2Protect Campaign Materials, including the right to copy, display, and distribute Know2Protect Campaign Materials containing the Government Visual Identities. BRIGHTEN ACADEMY must have Know2Protect Campaign's prior written approval before using the Government Visual Identities in any other context or for any other purpose.
- You agree to use Know2Protect Campaign Materials "as provided" without alteration. Know2Protect Campaign must review and approve, in writing, any changes you propose to make to Know2Protect Campaign Materials before you make and/or publish those changes.
- BRIGHTEN ACADEMY must not grant sublicenses to the Government Visual Identities or use the Government Visual Identities in any country other than the United States of America.
- BRIGHTEN ACADEMY agrees that DHS owns and retains all rights, title, and interest in and to the Government Visual Identities. BRIGHTEN ACADEMY must not contest, challenge, oppose, or seek to cancel DHS's right, title, and interest in and to the Know2Protect Campaign Trademarks. BRIGHTEN ACADEMY must not file an application for registration of the Government Visual Identities, seek to register the Know2Protect Campaign Trademarks within a domain name, or modify the Government Visual Identities in any way.
- DHS grants no right, title, interest, or ownership in the Government Visual Identities other than the license granted herein. BRIGHTEN ACADEMY disclaims any such right, title, interest, or ownership. All goodwill and reputation created by use of the Know2Protect Campaign Trademarks inure to DHS's benefit. BRIGHTEN ACADEMY assigns any rights it acquires through use of the Know2Protect Campaign Trademarks to DHS.
- BRIGHTEN ACADEMY must not use the Know2Protect Campaign Materials or Government Visual Identities in any way that disparages or harms DHS's business or reputation. BRIGHTEN ACADEMY must not take any action that harms DHS's ownership of the Government Visual Identities, the Government Visual Identities' validity, or the validity of this license.
- BRIGHTEN ACADEMY must not use the Know2Protect Campaign Materials and/or Government Visual Identities to promote any other organization or entity or for direct commercial gain, such as soliciting funds or donations, without Know2Protect Campaign's prior, express, written permission.
- BRIGHTEN ACADEMY must not use Know2Protect Campaign Materials, or the Government Visual Identities to imply DHS endorsement of Brighten Academy, its message, products, services, or activities.

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- government.
 BRIGHTEN ACADEMY acknowledges and agrees that it must bear the costs, if any, for reproduction of any Know2Protect Campaign Materials provided to BRIGHTEN ACADEMY for reproduction and distribution in support of your agreement with Know2Protect Campaign.
- BRIGHTEN ACADEMY grants to DHS a non-exclusive, non-transferable, royalty-free license to use BRIGHTEN ACADEMY logo for the sole purpose of publicizing Know2Protect Campaign's agreement with BRIGHTEN ACADEMY.

Communications and Publicity

- To facilitate communication, BRIGHTEN ACADEMY and Know2Protect Campaign shall designate a point of contact. Know2Protect Campaign designates ______ and BRIGHTEN ACADEMY designates ______. To maintain continuity, the parties shall notify one another if either party changes its respective point of contact.
- Should BRIGHTEN ACADEMY wish to issue a press release related to this agreement, Know2Protect Campaign requests the opportunity to review the draft announcement in advance.
- Once the parties establish its agreement, the designated contacts will conduct telephone calls on a quarterly basis or after any large events where BRIGHTEN ACADEMY uses Know2Protect Campaign Materials. The parties agree to hold additional calls as needed.

Impact – Updates – Quality Control

• BRIGHTEN ACADEMY will track how it uses the Know2Protect Campaign Materials and share that information with Know2Protect Campaign. Know2Protect Campaign requests the greatest specificity possible on the number of people these materials reach and details on the impact of the materials. BRIGHTEN ACADEMY must provide tracking information every six months or after any large events where BRIGHTEN ACADEMY uses Know2Protect Campaign Materials. Details such as where and to whom BRIGHTEN ACADEMY has made Know2Protect Campaign Materials available and the number of people who have read or otherwise used these materials are invaluable as Know2Protect Campaign uses this information for quality control purposes and to demonstrate the impact of Know2Protect Campaign Materials.

Terminating an Agreement

- While the parties envision an ongoing, mutually beneficial agreement, they also understand circumstances and needs change. If either BRIGHTEN ACADEMY or Know2Protect Campaign decide to discontinue the agreement, they must notify the other party in writing. Any party may terminate this agreement any time upon written notice.
- Upon the termination of this agreement, BRIGHTEN ACADEMY must promptly remove the Government Visual Identities from all online and offline resources. Additionally, BRIGHTEN ACADEMY must immediately cease all use of the Government Visual Identities and ensure you destroy co-branded Know2Protect Campaign Materials.

Other

- Know2Protect Campaign underscores that an agreement with BRIGHTEN ACADEMY does not authorize employees of BRIGHTEN ACADEMY to intervene personally in suspected cases of online CSEA.
- BRIGHTEN ACADEMY must indemnify, defend, and hold harmless DHS against any losses from any third-party claim, suit, action, or proceeding related to: (a) the breach of this license's terms by BRIGHTEN ACADEMY, or (b) BRIGHTEN ACADEMY's exercise of its rights under this license.
- DHS will be liable for its activities under this license in accordance with the Federal Tort Claims Act, 28 U.S.C. § 2671, et seq.
- This agreement neither contemplates nor results in the transfer of funds or creates a financial obligation between the Parties. No provision of this agreement shall be interpreted to require obligation or payment of funds in violation of the Anti-Deficiency Act, 31 U.S.C. § 1341, or any other applicable law. Each party shall bear its own costs, risks, and liabilities incurred by it arising out of its obligations and efforts under this agreement. One party cannot commit any other party to any cost, expense, or obligation.

Approved by

www.know2protect.gov

know2protect



For U.S. Department of Homeland Security	For: BRIGHTEN ACADEMY
Signature:	Signature:
Printed: Title:	Printed: Title:



A **Department of Homeland Security** national public awareness campaign to educate and empower children, teens, parents, trusted adults and policymakers to prevent and combat online child sexual exploitation and abuse.



WHAT IS ONLINE CSEA?

Online child sexual exploitation and abuse (CSEA) is a horrific crime that targets some of the most vulnerable people in our communities — our children and teens. It includes a broad range of criminal acts that involve the victimization of a minor for sexual gratification or some other personal or financial gain.

DHS uses its unique law enforcement authorities to investigate and prevent online CSEA. We take a whole-of-department approach: DHS's Homeland Security Investigations, the U.S. Secret Service, the Cyber Infrastructure and Security Agency, and Science and Technology leverage our investigative resources and state-of-the art technologies, provide support to state and local law enforcement partners, and conduct thousands of online safety presentations in schools across the country to help prevent these crimes through education and outreach.

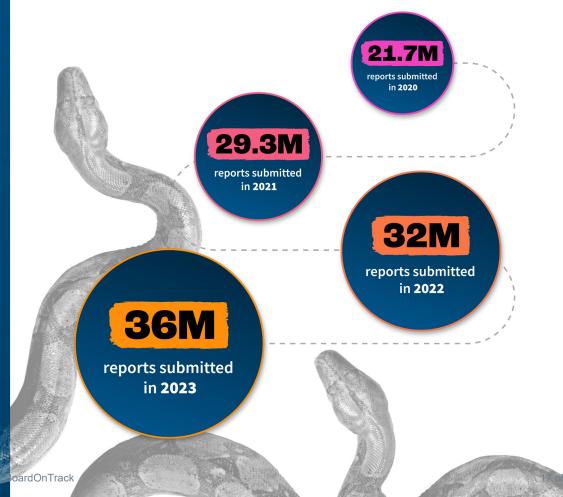
HOW WILL KNOW2PROTECT HELP?

Online CSEA is growing at an alarming rate. DHS cannot investigate and arrest a way out of this crisis. That's where the Know2Protect campaign comes in. Know2Protect's goal is to increase national awareness of this crime and share prevention strategies to stop future victimization. This new national campaign educates and empowers children, teens, parents, trusted adults and policymakers to prevent and combat online CSEA; explains how to report online enticement and victimization; and offers resources for victims and survivors of online child sexual exploitation and their supporters.

THE THREAT

In the last decade, online CSEA has increased exponentially and become a global epidemic. In 2023, the National Center for Missing and Exploited Children — the nation's clearinghouse for child sexual abuse material — received 36 million reports of child sexual abuse material online, a drastic increase from 2014, when it received 1 million reports.

What's more, a lack of understanding of online CSEA and increased technology use among children and teens has created space for these crimes to flourish. Social media and online gaming apps have become the new digital playgrounds where predators lurk.





FACTS AND FIGURES

Our expanding digital world and increased connectivity provides more opportunities for predators to exploit and abuse our children and teens. Because this crime occurs all over the world, it has become a global epidemic and requires a bold response.

In FY 2023, NCMEC received over **36 MILLION REPORTS** of suspected child sexual exploitation. – NCMEC





In FY 2024, HSI arrested 4,959 individuals for crimes involving the sexual exploitation of children and helped secure **MORE THAN 1,900 CONVICTIONS.**

- HSI

In FY 2024, HSI's Child Exploitation Investigations Unit identified and/or recovered **1,783 CHILD VICTIMS** in child exploitation investigations.



TOP 10 TIPS FOR PARENTS AND TRUSTED ADULTS

Online CSEA can feel overwhelming and beyond your control. However, everyone can play a role in helping to stop this crime. It starts with understanding the threats, taking preventive measures, and spreading the word.

- 1. Start an open, two-way conversation with your child.
- 2. Password-protect or control access to your child's app store and gaming downloads.
- 3. Set time and area limits for use of devices and set device check-in times.
- 4. Set all apps, games, and devices to private.
- 5. Turn off location data services on social media and nonessential apps.
- 6. Talk about data permanency. Online data can last a lifetime.
- 7. Create a contract with your child regarding online behavior.
- 8. Know your child's friend lists. Remove strangers.
- 9. Warn your child that they should never leave a game to chat with someone they don't know on a different platform.
- **10. Do not** delete messages, images or videos from predators and **do not** forward any sexually explicit images or videos. Save usernames, screenshots and images or videos as evidence for law enforcement to collect directly from the device.





PROJECT IGUARDIAN SPOTLIGHT

Project iGuardian is Know2Protect's educational program. It teaches the public about the ongoing threats children and teens face from online predators and how to avoid them.

MEET THE iGUARDIANS®

A savvy duo of HSI special agents and their trusty canine sidekick join forces with a student and teacher to form our team of iGuardians. They spread Know2Protect's call to action: Educate the public on the dangers of online CSEA, help prevent future crimes, and empower the public to report suspected abuse.

SCHEDULE A PROJECT IGUARDIAN PRESENTATION

The Project iGuardian team is available to inform your community of ways to protect children and teens from online predators. Our presentations are delivered by HSI special agents and other subject matter experts. These audience-specific presentations are given to schools, community groups, corporations and nonprofit organizations that want to learn more and join the fight against online CSEA.

To request a presentation, email us at **iguardian.hq@hsi.dhs.gov**.



HOW TO GET INVOLVED

A crucial element in fighting this horrific crime is raising awareness. Know2Protect cannot do this alone; success requires understanding and action across all communities. The campaign provides free informational resources that the public can print or share digitally to reach every community. Connecting with us on social media (**@Know2Protect**) is another great way to raise awareness. Everyone has a place in this fight.

OTHER EDUCATIONAL TRAINING OPPORTUNITIES

The U.S. Secret Service's Childhood Smart Program educates parents, trusted adults, children and the community about real-world safety issues to increase awareness of internet safety. This educational, nationwide program works in partnership with the National Center for Missing and Exploited Children to provide educational and interactive sessions on topics such as child sexual abuse material, online enticement, child sexual exploitation, child abduction and child sex trafficking. Request a presentation by emailing **fsdncmec@usss.dhs.gov**.

BECOME A KNOW2PROTECT CHAMPION OR PARTNER

A great way to get involved is to become a Know2Protect champion or partner to help us reach more children, families, stakeholders and other critical audiences. Being a champion or partner offers cobranding opportunities, event engagements, tailored trainings and joint promotional opportunities to expand the campaign's reach. Learn more at **know2protect.gov/partnerships**.



know2protect.gov

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KNOW2PROTECT®

ARE YOU READY TO BECOME A KNOW2PROTECT CHAMPION?

Thank you for your interest in supporting the Department of Homeland Security's Know2Protect campaign in the fight to combat online child sexual exploitation and abuse (CSEA)! Know2Protect Champions play a vital role in elevating and amplifying important awareness messages that can protect our children against online threats.

The following opportunities are available to your organization to support the Know2Protect campaign. If one or more are of interest to your organization, please contact us with your preference(s) at **know2protect@hsi.dhs.gov.**

CHAMPION OPPORTUNITIES



OFFER A STATEMENT OF SUPPORT

Provide a written statement in support of the Know2Protect campaign on behalf of your organization highlighting which aspects of the campaign align with your program's values.



CO-BRAND WITH THE CAMPAIGN

Provide your organization's logo to be included with select Know2Protect print and digital campaign collateral, which can then be posted on your social channels, website, emails and other places to show your support of the campaign. **In order to co-brand, Know2Protect will provide a co-branding licensing agreement that must be signed by DHS and your organization.**



REQUEST A KNOW2PROTECT TRAINING

The Know2Protect campaign and its DHS partners offer various methods of training about online safety, the threat of online CSEA and related topics based on audience (e.g., parents/guardians, tweens, teens, law enforcement professionals, etc). To learn more about training opportunities visit know2protect.gov/training.



SOCIAL MEDIA

Follow @Know2Protect on Facebook, Instagram, X and YouTube and amplify our social media messages by reposting our content on your organization's social channels.





INVITATIONAL SPEAKING OPPORTUNITIES

Request a Know2Protect speaker for your community and/or stakeholders during national or regional events. We'll share valuable, audience-appropriate information about how to combat online CSEA, including prevention strategies and how to support survivors.



CHAMPION OPPORTUNITIES



ACCESS FREE AWARENESS RESOURCES

Share Know2Protect informational and creative awareness materials with your audiences. These downloadable materials include information on how to protect children and teens from the risks of online CSEA. These resources can be provided to you directly post-campaign launch upon your request.

- Email and website banners: Digital creative banners that can be added as headers on emails, digital newsletters and website pages.
- **TV monitor boards:** Digital posters and images that summarize campaign content to feature on TV and other monitor displays.
- **Posters:** Printable posters with information for offices, community centers, schools and other public areas to help raise awareness of online CSEA.



The Know2Protect Co-branding/Licensing Agreement is available upon email request if you are interested in working with the Know2Protect campaign.

If you have any questions or are ready to become a Champion, please email us at **know2protect@hsi.dhs.gov**. Thank you again for your efforts to prevent online CSEA!



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