



Brighten Academy

Finance Committee Meeting

Published on August 1, 2026 at 10:04 AM EDT

Amended on August 6, 2026 at 12:39 PM EDT

Date and Time

Monday August 10, 2026 at 6:10 PM EDT

Agenda

	Purpose	Presenter
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I. Opening Items

A.	Record Attendance	Matthew Vitale
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B.	Call the Meeting to Order	Matthew Vitale
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C.	Approve Minutes	Approve Minutes
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Approve minutes for Finance Committee Meeting on July 13, 2026

II. Finance Committee

A.	FY 25/26 Budget Closeout	Discuss	Matthew Vitale
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Discuss outstanding items and path to closeout. Close out time line has slipped and will likely delay audit. Need to ensure that sufficient time is available for Board review and approval of audit results.

B.	June 26 Preliminary Financial Report	Candy Yu
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	Purpose	Presenter
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Preliminary June 2026 Financial Report will be presented by Avalon. Final numbers may be updated as year end audit is completed.

III. Contract Review & Discussion

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| A. | HVAC Repairs | Discuss | Shanika Wells |
| Update on Bid Process to comply with policy for large contracts. | | | |
| B. | IT Assessment Proposal | Discuss | Shanika Wells |
| Review implementation and plan for contract bidding after initial 6 month time frame. At the proposed expense, evaluate if a dedicated full time staff member would be a more viable solution. | | | |

IV. Other Business

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| A. | Ricky and Alyssa's Law - Mobile Panic Button Implementation | Discuss | Shanika Wells |
| Implementation needed to comply with law. | | | |

V. Closing Items

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| A. | Adjourn Meeting | Vote | Matthew Vitale |
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