



# Brighten Academy

## Brighten Academy Charter School Governing Board Meeting

### Work Session

Published on October 5, 2025 at 10:35 PM EDT

Amended on October 6, 2025 at 7:10 PM EDT

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#### Date and Time

Monday October 6, 2025 at 6:00 PM EDT

#### Location

Brighten Academy

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The Brighten Academy Governing Board will meet on Monday, October 6, 2025 at 6:00 pm, in the Media Center.

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#### Agenda

	Purpose	Presenter
<b>I. Opening Items</b>		
<b>A.</b> Record Attendance		Kristen Moses
<b>B.</b> Call the Meeting to Order		Jamilia Smith
<b>C.</b> Adoption of Agenda	Vote	Jamilia Smith
<b>D.</b> Approval of Minutes	Approve Minutes	Kristen Moses

	Purpose	Presenter
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Approve minutes for Brighten Academy Charter School Governing Board Meeting on September 22, 2025

## II. Executive Director's Report

<b>A.</b>	ED Report	FYI	Tonetta Pugh
	<ul style="list-style-type: none"> <li>• Facilities Report</li> <li>• Financial Report</li> <li>• Enrollment Data</li> <li>• Annual Charter Report</li> <li>• Surplus</li> </ul>		

## III. Executive Committee

<b>A.</b>	Board Recruitment and Open House Event	Discuss	Jamilia Smith
<b>B.</b>	Board Role Descriptions	Discuss	Jamilia Smith
<b>C.</b>	Executive Director Mid-Year Evaluation	Discuss	Jamilia Smith

## IV. Finance Committee

<b>A.</b>	Finance Committee - - Credit Limit Increase - Bill.com Enhancement	Vote	Cary Claiborne
<b>B.</b>	August Financials	FYI	Cary Claiborne

## V. Policy/Governance Committee

<b>A.</b>	Policy Review	FYI	Shauncey Battle
	<ul style="list-style-type: none"> <li>• Parent/Guardian Code of Conduct</li> <li>• Acceptable Use and Personal Electronic Device</li> <li>• Contract Release and Breach of Contract Policy</li> <li>• Personal Leave and Critical Days Policy</li> <li>• Progressive Discipline for Staff Policy</li> </ul>		

Purpose Presenter

**VI. Academic Excellence Committee**

**VII. CORE Committee**

**VIII. Other Business**

**IX. Public Comment**

Public comment should be received by the Board Secretary or Board Chair 24 hours prior to a scheduled Board meeting.

<https://docs.google.com/forms/d/e/1FAIpQLSceTrI9e71uncQV4LjSCeqoav9ibYxtPu3Y-mM2hH4CvmiKIA/viewform>

**A. Public Comment** FYI Jamilia Smith

**X. Closing Items**

**A. Announcements** FYI

**B. Adjourn Meeting** FYI Jamilia Smith