



Brighten Academy

Policy Committee Work Session

Policy Committee Work Session

Published on May 23, 2025 at 6:38 PM EDT

Amended on June 2, 2025 at 6:05 PM EDT

Date and Time

Monday June 16, 2025 at 6:00 PM EDT

Location

Brighten Academy Media Center

Agenda

	Purpose	Presenter
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I. Opening Items

- A. Record Attendance
- B. Call the Meeting to Order
- C. Adoption of Agenda
- D. Approval of Minutes

Approve Minutes

II. Policy/Governance Committee

	Purpose	Presenter
A. Meeting Rules		
B. Current Cycle Policies	Discuss	
E7 technology acceptable use policy		
E7-E1 wireless network agreement		
E7-E2 K-2 AUP		
E7-E3 3-8 AUP		
E7-E4 Employee AUP		
C. Suggested Policy Review Items	Discuss	
Dress Code		
D. Tabled Policies for Review	Discuss	
D4 - Cash Management		
D4-E1 - Check Request		
D4-E2 - Money Tally		
D4-E3 - Purchase Order		
D5 - Document Retention and Destruction		
D5-E1 - Document Retention Schedule Summary		
C6 - Sale and Consumption of Food during the School Day		
D1 - Bank Procedures		
D6 expense reimbursement		
D7 federal fiscal compliance		
D8 investment of state funds		
D9 limits for withdrawals from reserve funds		
D10 annual operating budget		
D11 payroll		
*F40 Code of Ethics		
D12 preferred vendors		
D12-E1 preferred vendor disbarment list		
D12-E2 independent contractor agreement		
D13 whistleblower		
D14 audits and financial procedures		
D15 school accounting system		
E. Updates from DCSS/GaDOE		
F. B1-E1		

	Purpose	Presenter
III. Other Business		
IV. Public Comment		
V. Closing Items		
A. Adjourn Meeting	Vote	