



Brighten Academy

Policy Committee Work Session

Work Session

Published on February 26, 2025 at 5:24 PM EST

Date and Time

Monday March 10, 2025 at 6:00 PM EDT

Location

Brighten Academy Media Center

Agenda

	Purpose	Presenter
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I. Opening Items

- A. Record Attendance
- B. Call the Meeting to Order
- C. Adoption of Agenda
- D. Approval of Minutes

	Approve Minutes	
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II. Policy/Governance Committee

- A. Meeting Rules

Purpose Presenter

B. Current Cycle Policies Discuss

- D4 - Cash Management
- D4-E1 - Check Request
- D4-E2 - Money Tally
- D4-E3 - Purchase Order
- D5 - Document Retention and Destruction
- D5-E1 - Document Retention Schedule Summary

C. Suggested Policy Review Items Discuss

- Proposal for 2nd technology policy

D. Tabled Policies for Review Discuss

- C2-Solicitations of Staff and Students
- C5 - Food Service Management policy
- C6 - Sale and Consumption of Food during the School Day
- D1 - Bank Procedures
- D2 - Bids and Quotations
- D3 - Capital Assets Accounting

E. Updates from DCSS/GaDOE

- None.

F. B1-E1

III. Other Business

IV. Public Comment

V. Closing Items

A. Adjourn Meeting Vote