



# Brighten Academy

## Brighten Academy Charter School Governing Board Meeting

Published on May 26, 2025 at 11:42 PM EDT

Amended on June 2, 2025 at 3:25 PM EDT

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### Date and Time

Monday June 2, 2025 at 6:00 PM EDT

### Location

5897 Prestley Mill Rd, Douglasville, GA 30135

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The Brighten Academy Governing Board will meet on Monday, June 2, 2025 at 6:00 pm, in the Media Center.

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### Agenda

	Purpose	Presenter
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#### I. Opening Items

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|-------------------------------------|-----------------|---------------|
| <b>A.</b> Record Attendance         |                 | Kristen Moses |
| <b>B.</b> Call the Meeting to Order |                 | Jamilia Smith |
| <b>C.</b> Adoption of Agenda        | Vote            | Jamilia Smith |
| <b>D.</b> Approval of Minutes       | Approve Minutes | Kristen Moses |

Approve minutes for Brighten Academy Charter School Governing Board Meeting on April 28, 2025

	Purpose	Presenter
<b>E. Approval of Minutes</b>	Approve Minutes	Kristen Moses
Approve minutes for Brighten Academy Charter School Governing Board Meeting on May 12, 2025		
<b>F. Public Comment</b>		Kristen Moses
<b>II. Executive Director's Report</b>		
<b>A. April Surplus List</b>	Vote	Donna Davis
<b>B. Cleaning Contract Update</b>	FYI	Kelly Bemus
<b>C. School Calendar Update</b>	FYI	Donna Davis
<b>D. Facilities Update</b>	FYI	Donna Davis
<b>E. Food service RFP Proposal</b>	Discuss	Kelly Bemus
<b>F. Staffing Update</b>		Kelly Bemus
<b>G. PTO Update</b>		Donna Davis
<b>H. Workplan Data Update</b>	Discuss	Kelly Bemus
<b>III. Executive Committee</b>		
<b>A. Board Training Reminder</b>	FYI	Deona Carter
<b>IV. Finance Committee</b>		
<b>A. Monthly Financials</b>		Reginald Zackery
<b>V. Policy/Governance Committee</b>		
<b>A. Info Only Policy Review</b>	FYI	Steven Littles
<ul style="list-style-type: none"> <li>• D2 Bids and Quotations - Reviewed by the Finance Committee. There were no suggested edits to the policy.</li> <li>• D3 Capital Assets - Reviewed by the Finance Committee. It was identified that no capital assets exist. The only capital assets would be found in the kitchen. However, it is under ownership of SLA. There were no suggested edits to the policy.</li> </ul>		

Purpose

Presenter

**VI. Academic Excellence Committee**

**VII. CORE Committee**

**VIII. Other Business**

**IX. Closing Items**

**A.** Announcements

FYI

Jamilia Smith

**B.** Adjourn Meeting

FYI

Jamilia Smith