



# Brighten Academy

## Brighten Academy Charter School Governing Board Meeting

Published on April 21, 2025 at 11:24 PM EDT

Amended on April 28, 2025 at 1:56 PM EDT

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### Date and Time

Monday April 28, 2025 at 6:00 PM EDT

### Location

5897 Prestley Mill Rd, Douglasville, GA 30135

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The Brighten Academy Governing Board will meet on Monday, April 28th, 2025 at 6:00 pm, in the Media Center.

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### Agenda

	Purpose	Presenter
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#### I. Opening Items

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|----|---------------------------|-------------------------------------|
| A. | Record Attendance         | Kristen Moses                       |
| B. | Call the Meeting to Order | Jamilia Smith                       |
| C. | Adoption of Agenda        | Vote<br>Jamilia Smith               |
| D. | Approval of Minutes       | Approve<br>Minutes<br>Kristen Moses |

#### II. Executive Director's Report

	Purpose	Presenter
<b>A.</b> March Surplus List	Vote	Donna Davis
<b>B.</b> Contract Revisions	Discuss	Katie Smith
<b>C.</b> Staffing Update	FYI	Katie Smith
<b>D.</b> Workplan Dashboard	Discuss	Kelly Bemus
<b>E.</b> PTO Update	FYI	Donna Davis
<b>F.</b> School Calendar of Events	FYI	Donna Davis
<b>III. Executive Committee</b>		
<b>A.</b> Strategic Teams Updates	Discuss	
<b>B.</b> Executive Director Search Update	FYI	Jamilia Smith
<b>C.</b> Board OnTrack Renewal	Vote	Jamilia Smith
<b>IV. Finance Committee</b>		
<b>A.</b> Monthly Financials	FYI	Reginald Zackery
<b>V. Policy/Governance Committee</b>		
<b>A.</b> Information Only	FYI	Steven Littles
<ul style="list-style-type: none"> <li>• C2 Solicitation - reviewed. There were no suggested edits to the policy. Handbook section related to this policy needs to be updated with a a possible flowchart that may be supplied by the administration.</li> <li>• C5 Food Service Management - reviewed. There were no suggested edits. Committee discussed pricing of meals and safety protocols.</li> </ul>		
<b>VI. Academic Excellence Committee</b>		
<b>VII. CORE Committee</b>		
<b>VIII. Other Business</b>		

	Purpose	Presenter
<b>A.</b> Public Comment	FYI	Jamilia Smith
<b>B.</b> Academic Year 25-26 Calendar Planning Process	Discuss	Cary Claiborne
<ul style="list-style-type: none"> <li>• Discussing refinement and standardization of calendaring process.</li> </ul>		
<b>C.</b> Fundraising Calendar Planning for 25-26		Cary Claiborne
<b>D.</b> Board Meeting Calendar for 25-26	Vote	Cary Claiborne
<b>E.</b> Executive Session	Vote	Jamilia Smith
<b>IX. Closing Items</b>		
<b>A.</b> Adjourn Meeting	FYI	Jamilia Smith