



# Brighten Academy

## Brighten Academy Charter School Governing Board Meeting

Published on November 11, 2024 at 11:50 PM EST  
Amended on November 18, 2024 at 6:08 PM EST

---

### Date and Time

Monday November 18, 2024 at 6:00 PM EST

### Location

5897 Prestley Mill Rd, Douglasville, GA 30135

---

The Brighten Academy Governing Board will meet on Monday, November 18, 2024 at 6pm.

---

### Agenda

Purpose Presenter

#### I. Opening Items

- |                              |  |               |
|------------------------------|--|---------------|
| A. Record Attendance         |  | Kristen Moses |
| B. Call the Meeting to Order |  | Jamilia Smith |
| C. Adoption of Agenda        |  | Jamilia Smith |
| D. Approval of Minutes       |  | Jamilia Smith |

#### II. Executive Director's Report

- |                    |      |             |
|--------------------|------|-------------|
| A. Staffing Update | Vote | Katie Smith |
|--------------------|------|-------------|

Purpose Presenter

- Teacher contract approval

- B. Facilities Update FYI Donna Davis
- C. PTO Update FYI Donna Davis
- D. Workplan Update FYI Kelly Bemus
- E. Surplus Data FYI Donna Davis

**III. Executive Committee**

**IV. Finance Committee**

- A. Birdies Golf Tournament Update FYI Reginald Zackery

**V. Policy/Governance Committee**

- A. Information Only: Policies Reviewed Vote Shauncey Battle
  - H28- Promotion and Retention
    - last revised 2023, no suggested changes by staff or leadership or committee
    - H28-E1 Retention Placement Promotion Plan
      - last revised 2021, no suggested changes by staff or leadership or committee
      - H28-E2 Retention Placement Form K, 1, 2, 4, 6, 7
        - last revised 2021, no suggested changes by staff or leadership or committee
        - H28-E3 Retention Placement Form 3, 5, 8
          - last revised 2021, no suggested changes by staff or leadership or committee
    - I-1 Compliance with Parent Covenant
      - last revised 2021, no suggested changes by staff or leadership or committee
    - I-2 Parent and Student Complaints and Grievances
      - last revised 2021, no suggested changes by staff or leadership, however the committee had some concerns around levels of authority- tabled

**VI. Academic Excellence Committee**

**VII. CORE Committee**

**VIII. Other Business**

|   | Purpose | Presenter     |
|---|---------|---------------|
| <b>A. Fun Run Update</b><br>Date Proposed: 02/28/24   | FYI     | Jamalia Smith |
| <b>B. Upcoming County Events</b>  | FYI     | Jamalia Smith |
| <ul style="list-style-type: none"> <li>• Nonprofit Informational Event: December 3, 2024</li> <li>• Douglas County Chamber Annual Meeting: December 10, 2024</li> </ul> |         |               |

**IX. Executive Session**

|   |      |               |
|---|------|---------------|
| <b>A. AIP</b>   | Vote | Jamalia Smith |
| The Board will move into Executive Session to discuss authorizing negotiations to purchase, lease or dispose of property. |      |               |

**X. Closing Items**

|                           |     |               |
|---------------------------|-----|---------------|
| <b>A. Public Comment</b>  | FYI | Kristen Moses |
| <b>B. Adjourn Meeting</b> | FYI |               |