



Brighten Academy

Brighten Academy Charter School Governing Board Meeting

Published on July 29, 2024 at 11:32 PM EDT
Amended on August 5, 2024 at 6:14 PM EDT

Date and Time

Monday August 5, 2024 at 6:00 PM EDT

Location

5897 Prestley Mill Rd
Douglasville, GA 30135

The Brighten Academy Governing Board will meet on Monday, July 22, 2024 at 6pm.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
A. Record Attendance		Kristen Moses	
B. Call the Meeting to Order		Jamilia Smith	
C. Adoption of Agenda	Vote	Jamilia Smith	
D. Approval of Minutes	Approve Minutes	Jamilia Smith	
II. Executive Director's Report			

	Purpose	Presenter	Time
A. Enrollment Update	FYI	Donna Davis	
B. Parent and Student Handbook Approval Handbook is not finalized and the vote will be tabled for the following meeting.	FYI	Donna Davis	
C. Administrative Leadership Update <ul style="list-style-type: none"> • Pre-planning • Professional Development • New Staff Orientation 	FYI	Donna Davis	
D. Discipline Matrix	FYI	Steven Littles	
E. Executive Session Staffing	Discuss	Donna Davis	
III. Executive Committee			
A. Board Member Resignation Acceptance Board seat vacated is not an Officer seat, and therefore does not require backfilling. [Brighten Academy By-Laws, Sec. 7] The Governing Board will vote to accept or deny the member resignation presented at the previous meeting on 7/22/24.	Vote	Jamilia Smith	
IV. Finance Committee			6:00 PM
A. May Financials	Vote	Reginald Zackery	
B. Audit Update	FYI	Katie Smith	
C. Surplus List	FYI	Donna Davis	5 m
V. Policy/Governance Committee			6:05 PM
A. Information Only G1 After School Program Revised Adding "If payments are not received, a late charge will be applied" Adding "Questions or disputes about charges should be discussed with ASP coordinator"	FYI	Steven Littles	

Purpose

Presenter

Time

G2 Club and Extracurricular Program

Revised

The capital p in "Program" will be lower case

G2-R1 Club and Extracurricular Program Procedures

Reviewed

No changes

B14 Board Attendance

Revised

"phone conference" changed to "via remote access"

"Vice President will maintain phone calls" changed to "Vice President or designee will maintain phone calls"

"2 consecutive meetings" was removed

F39 Staff Leave

Revised

"Maternal/Paternal Leave" changed to "Paternal Leave"

120 hours changed to 240 hours

VI. Other Business

VII. Closing Items

- | | | | |
|-----------|-----------------|------|---------------|
| A. | Public Comment | FYI | Kristen Moses |
| B. | Board Comments | FYI | |
| C. | Adjourn Meeting | Vote | |