



Brighten Academy

Brighten Academy Charter School Governing Board Meeting

Published on July 5, 2024 at 11:15 PM EDT

Date and Time

Monday July 8, 2024 at 6:00 PM EDT

Location

**5897 Prestley Mill Road
Douglasville, GA 30135**

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
A. Record Attendance			1 m
B. Call the Meeting to Order	Discuss	Jamilia Smith	2 m
C. Approve Minutes	Approve Minutes		1 m
II. Executive Director Report			
• Staffing Update			
◦ FT AP role reclassification			
◦ Interim Executive Assistant			
◦ Reclassification Dir. of HR role			

Purpose

Presenter

Time

- Organization Chart Revision
- Atrium Update
- Curriculum Update
- Enrollment Update
- Audit Engagement Letter
- Job Descriptions - (Student Services Coordinator/Registrar, Receptionist/School Information Support, Library/Media Clerk)
- Parent Survey feedback

III. Committee Reports

- CORE
- Board Bash
 - Finance
- April Financials
- FY25 Budget Amendment
 - Policy/Governance
 - Executive
- Training Tracker
- Board on Track training for everyone
- School Leader Evaluation Update
- 2023-2024 Governance Training Update
 - Academic Excellence

IV. Motions By Committee

- **Executive Director**
 - **FT AP role reclassification**
 - **Interim Executive Assistant**
 - **Reclassification Dir. of HR role**
 - **Approval/Release of Certified Contracts**
 - CORE:
 - Discussion
 - Finance:
 - Discussion
 - South State Credit Card and Money Market Account
 - Policy/Governance:

Discussion

Purpose

Presenter

Time

- Executive Committee:

- Discussion
- Job Descriptions - presented at 6/10 meeting
- Committee Meeting Dates -
- Committee Structure/Membership
- Succession Task Force
- Academic Excellence:
 - Discussion

V. Board Comments

VI. Audience Participation

VII. Other Business

VIII. Closing Items

6:04 PM

A. Adjourn Meeting

Vote

Jamilia Smith

2 m