



# Forte Preparatory Academy

## Minutes

### Board Meeting

Forte Prep Full Board Monthly Meeting

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#### Date and Time

Wednesday June 18, 2025 at 6:30 PM

#### Location

In Person Meeting location TBD:

Join Zoom Meeting: <https://zoom.us/j/94001336885?pwd=K1AvOWN4MWM3U3VoSytQNkU5U1NDZz09>

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#### Directors Present

A. Espinosa, C. Cruz, E. Winn, J. Cordero (remote), J. Schilling (remote), K. Mullen, M. Dymond, S. Song, V. Abrams, W. Yip

#### Directors Absent

F. Lin, L. Mendez, L. Rodriguez

#### Ex Officio Members Present

G. Browne

#### Non Voting Members Present

G. Browne

#### Guests Present

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C. Mojica (remote), Janeya EdTec (remote)

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

E. Winn called a meeting of the board of directors of Forte Preparatory Academy to order on Wednesday Jun 18, 2025 at 6:41 PM.

### C. Approve Minutes

V. Abrams made a motion to approve the minutes from Board Meeting on 05-21-25.

K. Mullen seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Finance

### A. Finance and Budget Review

Janeya of EdTec reported on Forte Prep's May 2025 financial highlights and FY26 proposed budget.

#### I. May 2025 Financial Highlights

- Enrollment (Budget to Projection): Variance of -\$208K
- Budget vs. Actuals: Variance of \$809K, driven mainly by timing of Federal Grants Benefits & Insurances
- Year to Year Comparison, May 31, 2024 vs. 2025: Variance of 14%
- 2024-25 Full Budget vs. Forecast: Variance of -\$27K

#### II. FY26 Proposed Budget

- Reviewed key assumptions for budget
- Updated FY26 proposed budget, expecting operating income of \$230K

The board will vote on the budget.

C. Cruz made a motion to Approve the FY26 proposed budget.

K. Mullen seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **III. Fund/Dev**

#### **A. Capital Campaign Update**

Graham Browne shared updates about the Capital Campaign.

- The goal is to raise \$2.5MM by fall 2026 to outfit the new high school facility.
- Three phases: Feasibility Phase, Quiet Phase, Public Phase.
- Board support needed to identify prospects, connect with major donors and support.

### **IV. CEO Report**

#### **A. CEO Update - June 2025**

Graham Browne shared FP community updates.

- FP alum story: One of the original FP 5th graders is now headed to Harvard to study neuroscience.
- First FP alumni day next week.
- FP inspirational theater teacher will become a dean next year.
- Students went on college trips in Boston, Providence, and New Haven.
- FP celebrates Activism in June.
- 8th grade prom is on Friday.
- Graduation on June 25.
- Last day of school is June 26.

Carlos Mojica shared updates about facilities construction milestones.

- Queens Blvd building has been topped off.
- Framing is almost complete.
- Model room construction underway.
- Power expected by September.
- Other systems and infrastructure being implemented.

Graham Browne provided an update on the capital campaign.

### **V. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,  
E. Winn