

APPROVED



# Forte Preparatory Academy

## Minutes

### Board Meeting

Forte Prep Full Board Monthly Meeting

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#### Date and Time

Wednesday December 11, 2024 at 5:00 PM

#### Location

In Person Meeting location 333 Seventh Avenue, 11th Floor

Join Zoom Meeting: <https://zoom.us/j/94001336885?pwd=K1AvOWN4MWM3U3VoSytQNkU5U1NDZz09>

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#### Directors Present

E. Winn, F. Lin, J. Cordero, J. Schilling, K. Mullen, L. Mendez, L. Rodriguez, S. Song, V. Abrams, W. Yip

#### Directors Absent

None

#### Ex Officio Members Present

G. Browne

#### Non Voting Members Present

G. Browne

#### Guests Present

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Alejandra Espinosa, Janeya Hisle (remote)

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## I. Opening Items

### A. Call the Meeting to Order

F. Lin called a meeting of the board of directors of Forte Preparatory Academy to order on Wednesday Dec 11, 2024 at 5:17 PM.

### B. Record Attendance

### C. Approve Nov Board minutes

V. Abrams made a motion to approve the minutes from Board Meeting on 11-20-24.

J. Schilling seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Finance Committee

### A. Review Oct actuals (EdTec)

Janeya from EdTec reviewed finances as of 10/31/24.

Enrollment numbers for middle school are stable.

Grants from Summer Boost, New Schools Venture Fund, and Charter School Growth Fund have all been received.

Forecasted to end the year positively.

Average cash flow about three months of expenses, which is the industry standard.

## III. CEO updates

### A. SY 24-25 progress updates

Graham has been invited to join a special cohort from the Pahara Institute around Wellness/Vitality. Thus far very rewarding experience.

COO search is ongoing; FPA will be using an external search firm to find new candidates. In the meantime Graham and team will work with an interim COO.

Update from the Governance Committee

- Fiona will be rolling off the Board and her Chair role early in the new year.
- Ellen has raised her hand as a possible candidate.
- We're looking for a Secretary and Treasurer.

## IV. Closing Items

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,  
E. Winn