

APPROVED



# Forte Preparatory Academy

## Minutes

### Forte Prep Board Meeting

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#### **Date and Time**

Wednesday January 17, 2024 at 6:30 PM

#### **Location**

- The Warwick Hotel (suite TBD) - 65 W 54th Street
  - 51-35 Reeder Street (Forte Prep campus)
  - Zoom
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#### **Directors Present**

C. Padula, F. Lin, K. Mullen, L. Mendez (remote), L. Rodriguez (remote), S. Song, V. Abrams (remote), W. Yip

#### **Directors Absent**

E. Winn

#### **Guests Present**

D. Forbes (remote), J. Smith (remote)

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### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Call the Meeting to Order**

F. Lin called a meeting of the board of directors of Forte Preparatory Academy to order on Wednesday Jan 17, 2024 at 6:40 PM.

### **C. Approve Minutes**

F. Lin made a motion to approve the minutes from Forte Prep Board Meeting on 12-20-23.

C. Padula seconded the motion.

The board **VOTED** to approve the motion.

## **II. Finance**

### **A. Review monthly Actuals (Nov)**

COO Dawn Forbes shared brief financials updates & confirmed payments made in December towards the long-term high school facilities lease/build. December 2023 actuals will be reviewed at the Feb Board meeting.

## **III. Governance**

### **A. Review & call final SY23-24 (2024) Board goals**

Each committee shared its 23-24 SY goals & fielded questions.

### **B. New Board prospects (SY23-24 Goal)**

Laura & Fiona have cultivated 2 Board prospects via a New Schools Venture Fund & Hispanic Scholarship Foundation partnership. Board prospects who progress will be invited to join the February Board mtg for introductions/get to know yous, with Board making official votes in Exec committee session.

## **IV. [Interim] CEO Updates**

### **A. SY (school year) updates**

Chief Schools Officer (& interim CEO) Justin Smith shared a series of updates on Forte Prep's middle & high school. He shared upcoming school events & priorities. He asked for Board support in early 24-25 SY job postings.

## **V. Closing Items**

### **A. Adjourn Meeting**

F. Lin made a motion to Adjourn Board meeting.

K. Mullen seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,  
W. Yip