



# Forte Preparatory Academy

## Minutes

### Forte Prep Board Meeting

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#### Date and Time

Wednesday September 20, 2023 at 6:30 PM

#### Location

- 51-35 Reeder Street (Forte Prep)
- CLEAR Offices: 85 10th Avenue, 9th Floor
- Zoom

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#### Directors Present

D. Moskowitz (remote), E. Winn, F. Lin, K. Mullen (remote), L. Mendez, V. Abrams, W. Yip

#### Directors Absent

C. Padula, L. Rodriguez

#### Ex Officio Members Present

G. Browne

#### Non Voting Members Present

G. Browne

#### Guests Present

B. Johnson (remote), D. Forbes (remote), Leslie Rich, EdTec, Robert Baldwin (guest), Sally Song (guest)

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

F. Lin called a meeting of the board of directors of Forte Preparatory Academy to order on Wednesday Sep 20, 2023 at 6:42 PM.

### C. Approve Minutes (3 months - June, July & Aug)

F. Lin made a motion to approve the minutes from Forte Prep Board Meeting on 06-21-23.

E. Winn seconded the motion.

The board **VOTED** to approve the motion.

F. Lin made a motion to approve the minutes from Forte Prep Board Meeting on 07-19-23.

W. Yip seconded the motion.

The board **VOTED** to approve the motion.

F. Lin made a motion to approve the minutes from Forte Prep Board Meeting on 08-16-23.

L. Mendez seconded the motion.

The board **VOTED** to approve the motion.

## II. Governance Committee

### A. Welcome Board prospect - Introduction

We welcomed Board prospect Sally Song, who introduced herself to the Board.

W. Yip made a motion to Add Sally Song to the Board.

V. Abrams seconded the motion.

The board **VOTED** to approve the motion.

### B. Board Treasurer vote

We bid farewell & thanked departing Board member (& Treasurer) Daniel Ostroff-Moskowitz.

Board member Christina Padula has stepped forward to assume the Treasurer Officer role.

F. Lin made a motion to Elect Christine Padula to the Treasurer role.

V. Abrams seconded the motion.

The board **VOTED** to approve the motion.

## III. Finance

### A.

### **Finance Review - Monthly Actuals**

EdTec consultant Leslie Rich walked the Board through July actuals - no notables.

## **IV. Closing Items**

### **A. Schedule Board retreat**

We will schedule our annual Board retreat for an autumn date (Oct or Nov). Topics include:

- Board reflection/self-assessment on the 22-23 SY
- Board goal setting & plans (via Committee) for the 23-24 SY

### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:23 PM.

Respectfully Submitted,

F. Lin