



# Forte Preparatory Academy

## Minutes

### Forte Prep Board Meeting

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#### Date and Time

Wednesday July 19, 2023 at 6:30 PM

#### Location

- 51-35 Reeder Street (Forte Prep)
- CLEAR Offices: 85 10th Avenue, 9th Floor
- Zoom

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#### Directors Present

A. Rothman (remote), C. Padula (remote), E. Winn (remote), L. Mendez (remote), L. Rodriguez (remote), V. Abrams, W. Yip (remote)

#### Directors Absent

D. Moskowitz, F. Lin

#### Ex Officio Members Present

G. Browne (remote)

#### Non Voting Members Present

G. Browne (remote)

#### Guests Present

B. Johnson (remote), D. Forbes (remote), Justin Smith (remote), K. Mullen (remote)

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

W. Yip called a meeting of the board of directors of Forte Preparatory Academy to order on Wednesday Jul 19, 2023 at 6:38 PM.

### **C. Approve Minutes**

## **II. Finance**

### **A. Finance Review**

EdTech provided financial update from May 2023 books.

## **III. Development**

### **A. Public Comment/Consultation/Collaboration on ESSER Funding**

Reminder to claim donations on Forte Prep site by July 31

## **IV. Governance**

### **A. New Board members: Prospect & recruit**

Wai Lin spoke to 8 possible board members and 2 were interested.

Laura has 1 interested board member and will follow up.

All board members to consider adding board members. Preference for Queens people, if possible.

### **B. Annual ED evaluation (Reflect on 22-23 SY)**

Discussion and review of Executive Director evaluation.

## **V. Other Business - Executive Director update**

### **A. Update**

Strong academic year

Exam results continue to surpass state averages

100% Algebra Regents pass rate

Expansion of student support as increasingly diverse learners at Forte Prep

Discussion of new organizational chart for next year

Staff retention high; only 5 teachers not returning

New opportunities for growth and responsibilities for leadership team

Big year for corporate donations; raised over \$2 million for Forte Prep. Working on allocating resources to maintain relationships and handle reporting requirements, including by hiring a person to do full-time  
Discussion of goals for 23-24 year

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:19 PM.

Respectfully Submitted,  
A. Rothman