

APPROVED



# Forte Preparatory Academy

## Minutes

### Forte Prep Board Meeting

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#### **Date and Time**

Wednesday March 22, 2023 at 6:30 PM

#### **Location**

- 51-35 Reeder Street (Forte Prep)
  - New CLEAR office location: 85 10th Avenue (between 15 and 16th Sts)
  - Zoom
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#### **Directors Present**

A. Rothman, C. Padula, D. Moskowitz, E. Winn (remote), F. Lin (remote), K. Mullen, L. Mendez, V. Abrams, W. Yip

#### **Directors Absent**

L. Rodriguez

#### **Ex Officio Members Present**

G. Browne (remote)

#### **Non Voting Members Present**

G. Browne (remote)

#### **Guests Present**

B. Johnson (remote), Justin Smith (remote), L. Rich (remote)

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

F. Lin called a meeting of the board of directors of Forte Preparatory Academy to order on Wednesday Mar 22, 2023 at 6:45 PM.

### C. Approve Minutes

F. Lin made a motion to approve the minutes from Forte Prep Board Meeting on 02-15-23.

D. Moskowitz seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Governance

### A. Committee Update

No update

## III. Finance

### A. Review Financial Update

Discussion of monthly financials. Nothing abnormal to report.

Discussion of 990 for Forte Prep.

15% overhead; 85% programmatic

Discussion of transferring portion of savings to high-interest money market account

D. Moskowitz made a motion to Approve 990 for 2021.

C. Padula seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Moskowitz made a motion to Transfer funds to money market account.

K. Mullen seconded the motion.

Motion passed subject to further due diligence

The board **VOTED** unanimously to approve the motion.

## IV. Academic Excellence

### A. Committee Update

No updates.

## V. Development

### A.

## **Committee Update**

Discussion of give get requirement.  
Possible new funders as leads.

## **VI. ED Update**

### **A. General Update**

Discussion of several recent events at Forte Prep, including Project Cicero, trip to Little Mermaid show, Battle Bots, cheerleading team, and Pi Day celebration.

Aladdin the Musical at Forte Prep this Friday evening.

Academic update for Forte Prep

- Trimester 2 data and deep dive last Monday at school
- Grade results trending higher than past years with the exception of 8th grade results.
- Preparing for state exams. Currently participating in "habit" competition.

Hiring

- Middle school recruitment process with faculty moving to high school

Enrollment

- Started a campaign - Parent Pride week - where families can suggest others to apply to school and earn points
- Brought on consultant to help support ongoing recruitment efforts with students post-lottery

High school update

- Retained fractional COO to assist with planning, and will transition to full time COO and ops team when hired.
- Recent walkthrough of facility
- 50% of current 8th graders are planning to attend HS (yes or maybe)
- HS approved for 140 but anticipating 100 - 120 for first year
- Recruitment events planned for HS enrollment

Fund development

- Bloomberg grant app submitted for Summer Boost
- Secured 100K from Tiger for launch support
- Walton grant pending
- New School Venture fund application to submitted by March 31

Voice Lesson Fund donation

Private raise for HS student who got accepted to Westover school through Teak foundation

Career Day coming up.

## **VII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:49 PM.

Respectfully Submitted,  
A. Rothman