



# Forte Preparatory Academy

## Minutes

### Forte Prep Board Meeting

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#### Date and Time

Wednesday February 15, 2023 at 6:30 PM

#### Location

- 51-35 Reeder Street (Forte Prep)
- CLEAR Offices: 65 East 55th Street (Btwn Madison and Park), 16th floor
- Zoom

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#### Directors Present

A. Rothman (remote), C. Padula, E. Winn (remote), F. Lin, K. Mullen (remote), L. Mendez, L. Rodriguez, V. Abrams, W. Yip

#### Directors Absent

D. Moskowitz

#### Ex Officio Members Present

G. Browne

#### Non Voting Members Present

G. Browne

#### Guests Present

B. Johnson (remote), Justin Smith, L. Rich (remote)

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

F. Lin called a meeting of the board of directors of Forte Preparatory Academy to order on Wednesday Feb 15, 2023 at 6:33 PM.

### C. Approve Minutes (Jan 2023; Dec 2022)

F. Lin made a motion to approve the minutes from Forte Prep Board Meeting on 01-18-23.

E. Winn seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Padula made a motion to approve the minutes from Forte Prep Board Meeting on 12-21-22.

L. Rodriguez seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Governance

### A. Committee Update

Two votes. First, executive committee election for Wai Lin as Vice-Chair. Second, vote to move board count to 10 people.

F. Lin made a motion to Vote Wai Lin Vice Chair.

The board **VOTED** unanimously to approve the motion.

F. Lin made a motion to Move board size to 10 members.

The board **VOTED** unanimously to approve the motion.

## III. Finance

### A. Review Financial Update

Financial update provided by EdTech.

## IV. Academic Excellence

### A. Committee Update

No updates

## V. Development

### A. Committee Update

No substantive updates on Board fundraising

## **VI. ED Update**

### **A. General Update**

Discussion of Black History Month celebration at Forte Prep. Discussion of recent trip to SDNY to meet US Attorney and Federal Judge.

Have been making HS hires, including AP and sports positions. Working to hire COO and CCDO roles for high school. Lisa Friscia assisting with hiring.

ED Graham Browne shared updates on High School expansion/new campus :

- Hiring: The AP (Asst Principal) for High School campus has been hired.
- Student recruitment is underway (mix of in person presentations & print/social media enrollment outreach)

Board action items:

- [by end of Feb] Post & circulate the COO and CBDO searches via social & professional networks. Deadline for application: beginning of March 2023.
- For Career Day (spring time, date TBD) Solicit/invite colleagues & friends to join Career Day (aim for 15-20 new names)

## **VII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:38 PM.

Respectfully Submitted,  
A. Rothman