APPROVED

Forte Preparatory Academy

Minutes

Forte Prep Board Meeting

Date and Time
Wednesday January 18, 2023 at 6:30 PM

Location

- 51-35 Reeder Street (Forte Prep)
- CLEAR Offices: 65 East 55th Street (Btwn Madison and Park), 16th floor
- Zoom

Directors Present
A. Rothman (remote), C. Padula (remote), D. Moskowitz (remote), E. Winn (remote), F. Lin (remote), K. Mullen (remote), L. Rodriguez (remote), V. Abrams (remote), W. Yip (remote)

Directors Absent
L. Mendez

Ex Officio Members Present
G. Browne (remote)

Guests Present
B. Johnson (remote), Damali Caine (remote), Yuna Shin, BoardonTrack (remote)

I. Opening Items

A.

Record Attendance

B. Call the Meeting to Order

F. Lin called a meeting of the board of directors of Forte Preparatory Academy to order on Wednesday Jan 18, 2023 at 6:36 PM.

C. Approve Minutes

Will approve minutes in February 2023

II. Governance

A. Committee Update

We welcomed YunaShin (our Board on Track account rep) to give us a walk through screen tour of the BoardonTrack portal, including new features.

B. Board on Track demo presentation

Yuna shared her calend.ly link if individual Board members have tech questions or would like a 1:1 meeting tutorial. Brianna is FPA's assigned Governance Coach (BoardonTrack).

III. Finance

A. Review Financial Update

Leslie (EdTec) walked through November budget actuals. Finance Committee will soon launch 23-24 budget drafting, which will incorporate High School campus launch spending.

IV. Development

A. Committee Update

The Development Committee met virtually. Development Committee lead Ellen reminded each Board member of our annual financial giving commitment ($2000) & confirmed this commitment operates on Forte Prep's fiscal year (July-June).

V. ED Update

A. General Update

- The Board welcomed & congratulated guest Damali Caine, Forte Prep's founding High Schoo campus director.
- Executive Director updates:

- Graham Browne previewed staffing recruitment plans in the months ahead & invited Board member support to circulate & leverage professional networks for specific central office leadership roles (COO opening).
- Graham updated on Fund development status and priorities, noting a successful holiday/EOY push for fundraising from individual givers, via Network for Good platform, and 2023 plans to apply for new foundation grants.
- Discussion of pro-cons of certain grant options, including with matching fundraising obligations
- Recent encouraging conversations with several foundations

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:20 PM.

Respectfully Submitted,
A. Rothman