



Liberty Charter Academy

Minutes

Board Meeting

Date and Time

Thursday May 8, 2025 at 6:00 PM

Location

Hayes Law

Directors Present

A. Miller (remote), D. MacColl (remote), D. Williams, J. O'Day, M. Schneider, V. Jones (remote)

Directors Absent

None

Guests Present

D. English, J. Looney (remote), M. Hayes, M. Sauer

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. O'Day called a meeting of the board of directors of Liberty Charter Academy to order on Thursday May 8, 2025 at 6:00 PM.

C. Reading of the Mission Statement

J. O'Day read the mission statement.

D. Approve Agenda

M. Schneider made a motion to Approve Agenda.

J. O'Day seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Approve Minutes

D. Williams made a motion to approve the minutes from Board Meeting on 04-10-25.

M. Schneider seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Principal's Report

A. Principal's Report

Mary Catherine presented the principal's report.

III. Ready to Open

A. EC Policies

M. Schneider made a motion to Approve EC Policies.

J. O'Day seconded the motion.

The following policies below were approved:

Section 3000 - Instruction, Title: Security of EC files

Number: 3510.

Section 3000- Instruction, Title: Child find

Number 3535

Section 3000- Instruction Title: Meeting all students' needs

Number: 3505

Section 3000- Instruction Title Discipline

Number: 3515

Section 3000- Instruction, Title: Maintenance of Effort

Number: 3530

Section: 3000- Instruction, Accountability

Number 3525

Section 3000- Instruction, Confidentiality

Number: 3520

The board **VOTED** unanimously to approve the motion.

B. EC Plans

M. Schneider made a motion to Approve EC Plans as amended.

J. O'Day seconded the motion.

The following plans were approved:

EC and 504 Testing Accommodations Plan

EC Testing Accommodations Plan

EC Professional Development Plan

EC Student Identification Plan

EC Transportation Plan

EC Special Funding Streams Training

EC PD Plan for Full Staff

EC PD Plan for EC Staff

EC - Personnel (In-house & Related Services)

EC MTSS Plan

EC Full Continuum of Services Plan

EC Instructional Supports Plan

The board **VOTED** unanimously to approve the motion.

C. Required Plans

D. Williams made a motion to Approve Facility Contingency Plan.

M. Schneider seconded the motion.

The board **VOTED** unanimously to approve the motion.

M. Schneider made a motion to Approve School Mental Health Plan.

D. Williams seconded the motion.

The board **VOTED** unanimously to approve the motion.

J. O'Day made a motion to Approve Hiring and Licensure Plan Updated.

M. Schneider seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Parents' Bill of Rights

M. Schneider made a motion to Approve Parents' Bill of Rights.

D. Williams seconded the motion.

The following Parents' Bill of Rights policies were approved.

Section 4000- Community, Title: Parent Information Requests,
Number: 4230

Section 4000- Community, Title: Parents' Bill of Rights,

Number: 4217

Section 4000- Community, Title: Parent Review of Instructional Materials, Number: 4235

Section 4000- Community, Title: Consent to Surveys,
Number: 4240

Section 4000- Community Title: Student Health Notifications,
Number: 4245

The board **VOTED** unanimously to approve the motion.

IV. Finance

A. Planning Year Budget Report with Revisions

M. Schneider made a motion to Approve Planning Year Budget Report with Revisions.

D. Williams seconded the motion.

MC Sauer presented the planning year budget with revisions. She explained that budget changes are being requested because of the unexpected \$16,000 LINQ expense.

The board **VOTED** unanimously to approve the motion.

B. 2025-26 Budgets

D. Williams made a motion to Approve the 2025-26 Budget with 300 ADM.

J. O'Day seconded the motion.

The board discussed both the 300 ADM and the 350 ADM budgets.

The board **VOTED** unanimously to approve the motion.

V. Closed Session

A. Enter Closed Session

J. O'Day made a motion to Enter Closed Session.

D. Williams seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Exit Closed Session

J. O'Day made a motion to Exit Closed Session.

D. Williams seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Personnel

A. Approve New Personnel

D. Williams made a motion to Approve New Personnel.

M. Schneider seconded the motion.

The board **VOTED** unanimously to approve the motion.

VII. Closing Items

A. Adjourn Meeting

M. Schneider made a motion to Adjourn Meeting.

D. Williams seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,

D. English

Liberty Charter Academy will develop responsible and active citizens through a foundation of a challenging, classical academic program, character education, student responsibility, and strong parental partnerships.