

APPROVED



Liberty Charter Academy

Minutes

November Board Meeting

Date and Time

Thursday November 14, 2024 at 6:00 PM

Location

City Light Church

Directors Present

D. MacColl, D. Williams, J. O'Day, M. Schneider, V. Jones

Directors Absent

A. Miller

Guests Present

D. English (remote), M. Sauer

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. O'Day called a meeting of the board of directors of Liberty Charter Academy to order on Thursday Nov 14, 2024 at 6:07 PM.

A quorum was present.

C. Approve Minutes

M. Schneider made a motion to approve the minutes from October 10, 2024.

D. Williams seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Read the mission statement

J. O'Day read the mission statement.

II. Ready To Open

A. Progress Report

M. Sauer presented a report on the Ready to Open (RTO) process. The report is almost complete, the next training is next Wednesday.

B. Policies

The board reviewed and discussed all of the draft policies.

M. Schneider made a motion to approve the following policies: 1210 - Board Member Qualifications 1215 - Meeting Calendar 1220 - Conflict of Interest 1225 - Board Committees 1230 - Nepotism 1310 - Audit 2205 - Access to Funding 2210 - Budget Approval 2215 - Federal Funds 2220 - Purchasing 2230 - Third-Party Contracts 2235 - Record Retention 2310 - Criminal Background Checks - Staff 2320 - Employee Grievance 2360 - Employee Agreement 2365 - Staff Evaluations 2410 - Application 2420 - Admissions 2425 - Lottery 2505 - Health Assessment 2510 - Students with Diabetes 2515 - Immunizations 2520 - Epinephrine Auto-injectors 2525 - Concussion Protocol 2530 - Communicable Diseases 2535 - Medication 2540 - Fire and Safety 2545 - Food Inspections 2550 - Hazardous Chemicals 2555 - Bloodborne Pathogens 2615 - Storage 2715 - EOC Enrollment 4205 - Criminal Background Checks - Volunteers 4215 - Parent/Volunteer Grievance 4220 - School Organizations 4225 - Communication 4310 - Campus Visits.

D. MacColl seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Employee Handbook

M. Schneider made a motion to approve handbook with noted corrections.

D. MacColl seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Principal's Report

A. Principal's Report

MC Sauer presented the principal's report. The board discussed the facilities, marketing, and enrollment.

IV. Finance

A. Financial Reports

The board discussed the financial report and the marketing budget. The board discussed the timing and placement of billboards and the desirability of videos for social media.

V. Closing Items

A. Adjourn Meeting

D. Williams made a motion to adjourn.

V. Jones seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,

M. Sauer

Documents used during the meeting

- Minutes 10.10.24.pdf
- Liberty Board Policies.pdf
- Staff Handbook 2025-26.pdf
- Principal's Report 11.14.24.pdf
- Liberty Start-up Budget 11.14.24 .xlsx

Liberty Charter Academy will develop responsible and active citizens through a foundation of a challenging, classical academic program, character education, student responsibility, and strong parental partnerships.