



Liberty Charter Academy

Board Meeting

Date and Time

Thursday February 20, 2025 at 6:00 PM EST

Location

Virtual

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
A. Record Attendance			1 m
B. Call the Meeting to Order		John O'Day	
C. Reading of the Mission Statement		John O'Day	1 m
D. Approve Agenda	Vote	John O'Day	
E. Approve Minutes	Approve Minutes	John O'Day	1 m
Approve minutes for Special Board Meeting on January 16, 2025			
F. Approve Minutes 1/22/25	Approve Minutes	John O'Day	2 m

	Purpose	Presenter	Time
II. Principal's Report			6:05 PM
A. Principal's Report	FYI	Mary Catherine Sauer	5 m
III. Ready to Open			6:10 PM
A. Instructional Policies	Vote	Mary Catherine Sauer	20 m
Grading Scale			
Report Cards			
Structure of School Calendar			
Structure/length of School Day			
Student Promotion			
Student Retention			
B. Participation in State Retirement Plan	Vote	John O'Day	1 m
I make a motion that Liberty Charter Academy does not participate in the state retirement plan.			
C. Participation in State Health Plan	Vote	John O'Day	
I make a motion that Liberty Charter Academy does not participate in the state health plan.			
D. Approval of Audit Firm	Vote	John O'Day	1 m
I make a motion to approve Darrell Keller, CPA as the Liberty auditor.			
E. Evaluation Tools	Vote	Mary Catherine Sauer	5 m
F. Student and Parent Handbook	Vote	Mary Catherine Sauer	15 m
G. Records Retention Policy	Vote	Mary Catherine Sauer	
H. Student Records Policy	Vote	Mary Catherine Sauer	
I. Test Security Policy	Vote	Mary Catherine Sauer	2 m

	Purpose	Presenter	Time
J. Lunch Services Policy	Vote	Mary Catherine Sauer	1 m
K. Employment Contract	Vote	John O'Day	5 m
IV. Finance			7:00 PM
A. Financial Reports	FYI	Mary Catherine Sauer	5 m
B. Discussion and Approval of 2025-2026 and 3 Year Budgets	Vote	Mary Catherine Sauer	5 m
C. Break-even Budget	Vote	Mary Catherine Sauer	2 m
D. Move Accounts to First Bank	Vote	Mary Catherine Sauer	5 m
E. Amendment to the Management Agreement	Vote	Mary Catherine Sauer	2 m
V. Closed Session			7:19 PM
A. Enter Closed Session	Vote	John O'Day	10 m
I make a motion that we go into closed session pursuant to NC GS 143-318.11 to discuss privileged and confidential personnel information.			
B. Exit Closed Session	Vote	John O'Day	1 m
I make a motion that we exit closed session.			
VI. Personnel			7:30 PM
A. Approve New Personnel	Vote	John O'Day	
I make a motion to approve the presented personnel.			
VII. Closing Items			
A. Adjourn Meeting	Vote		

Liberty Charter Academy will develop responsible and active citizens through a foundation of a challenging, classical academic program, character education, student responsibility, and strong parental partnerships.