



Vacaville Christian Schools

Minutes

VCS Board Meeting

Date and Time

Tuesday October 16, 2018 at 6:00 PM

Location

821 Marshall Rd. Room 202

Directors Present

A. Grafals, B. Craig, B. Pazdel, J. Smotherman, S. Jacobs, S. Jamel

Directors Absent

A. Kennedy

Guests Present

B. Davis

I. Opening Items

A. Record Attendance and Guests

Darelyn Pazdel was present for the open session.

B. Call the Meeting to Order

S. Jacobs called a meeting of the board of directors of Vacaville Christian Schools to order on Tuesday Oct 16, 2018 at 6:00 PM.

C. Devotion

S. Jamel delivered a devotion on "Matthew 18" and

D. Open Session

No concerns were brought forth by our guest. She expressed a desire just to observe the meeting.

II. Head of School Report

A. HOS Report

Ben Davis provided updates as to the **Annual Fund, Scheduled Capitol Improvements, Parent Survey**, his **Analysis of Strengths & deficiencies**, and his **primary focus moving forward**.

III. Advancement / Marketing

A. Advancement/Marketing Report

Ben Davis provided updates as to status of the **Annual Fund**, as well as his research into **Grants**. Work is continuing on the **Marketing Campaign**.

IV. Athletic

A. Athletics Report

B. Pazdel reviewed items discussed at the **Athletics Committee** meeting of October 8, 2018.

V. Board Development

A. Board Development Report

S. Jamel informed the board that a prospective candidate has withdrawn their application from consideration at this time. The committee continues to pursue several other potential candidates.

VI. Executive

A. Executive Committee Report

S. Jacobs reviewed items of discussion at the November 5, 2018 Committee meeting.

VII. Finance

A. Finance Committee Report

B. Craig reported:

- Current financial and enrollment numbers.
- Reviewed the October 8, 2018 Finance Committee minutes.

B. Craig made a motion to A motion to accept the revised budget for fiscal year 2018-2019.

S. Jamel seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

B. Pazdel	Aye
S. Jacobs	Aye
A. Grafals	Aye
J. Smotherman	Aye
A. Kennedy	Absent
S. Jamel	Aye
B. Craig	Aye

VIII. Other Business

A. Approve Minutes

B. Craig made a motion to approve minutes from the Board Meeting-September 18, 2018 on 09-18-18 Board Meeting-September 18, 2018 on 09-18-18.

S. Jamel seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. E-Vote Minutes of 10-5-18

B. Craig made a motion to Motion made to approve E-Vote minutes of October 3, 2018.

J. Smotherman seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

B. Pazdel	Aye
A. Grafals	Aye
S. Jamel	Aye
S. Jacobs	Aye
A. Kennedy	Absent
J. Smotherman	Aye
B. Craig	Aye

IX. Closing Items

A. Next Board Meeting

Next board meeting- Thursday November 15 in the High School CRC beginning at 7:00 PM.

Devotions- **J. Smotherman**

B. Adjourn Meeting

The meeting was closed in prayer at 11:35 PM by J. Smotherman.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:35 PM.

Respectfully Submitted,

B. Pazdel

B. Pazdel made a motion to adjourn the meeting.

J. Smotherman seconded the motion.

The board **VOTED** unanimously to approve the motion.