



Vacaville Christian Schools

Minutes

Board Meeting - January 17, 2017

Date and Time

Tuesday January 17, 2017 at 6:00 PM

Location

High School, Room 202

Directors Present

A. Grafals, B. Craig, B. Pazdel, D. Martian, M. Alexander, S. Jacobs, T. Spinardi

Directors Absent

A. Kennedy

Non Voting Members Present

P. Harrell

I. Opening Items**A. Record Attendance and Guests**

Mrs. Dorace Lynch, Elementary Principal; Sandra Brunet, Elementary Teacher's Assistant; Michael Gomez, Director of Athletics and J.D. Thompson, Head Football Coach joined the meeting at the invitation of the Board.

B. Call the Meeting to Order

S. Jacobs called a meeting of the board of directors of Vacaville Christian Schools to order on Tuesday Jan 17, 2017 at 6:00 PM.

C. Devotion

"Don't Make the Same Mistake I Did".

Devotion Highlights:

- Scripture: Psalm 51:6
- We may have relationships that are strained, but in the end, it is the words we didn't say that are most remembered.
- Be more intentional: love well while you can, be kind while it is in your power, be generous in word and deed, look beyond actions and search for the heart of the matter, reconcile, ask for forgiveness, and acknowledge the little time that we have to love this side of eternity.
- Own your mistakes; allow your mistakes to be lessons for others.
- Psalm 51 reveals the process of how to move from regret to redemption.

D. Open Floor

No additional guests present.

E. Presentation of Board Commendation to Sandra Brunet

Mrs. Sandra Brunet has served VCS for 25 years and has been a major prayer warrior for our staff and families during that time. Sandra will retire from her position in the Elementary Department effective January 20, 2017. The Board, along with Mrs. Dorace Lynch, Elementary Principal, thanked Sandra for her faithful service; Sandra was presented a Board Commendation in recognition of her contribution to Vacaville Christian Schools.

Dorace Lynch and Sandra Brunet left the meeting at 6:25 p.m.

F. Meet with the Board: JD Thompson, Head Football Coach

The Board introduced themselves to Mr. Thompson. There was a time of general discussion with J.D. and Mr. Michael Gomez, Director of Athletics, focusing on the football program. The Board welcomed Mr Thompson to the VCS family.

Michael Gomez and J.D. Thompson left the meeting at 7:00 p.m.

II. Committee Reports

A. Advancement/Marketing

Paul Harrell, Head of School, provided an update on the upcoming Crab Feed. Paul reviewed the status of ticket sales, communication with current families, sponsors, raffle baskets, volunteers, etc.

B. Board Development

Anthony Grafals provided a draft agenda for the upcoming Board Retreat to be held on January 21, 2017. Anthony reviewed the summary of the January 9, 2017 Board Development Committee meeting.

i. Board Attendance Calendar

- Board Retreat, Sonoma Raceway, Main Office, January 21, 2017, 8:30 a.m.

All members were encouraged to attend.

C. Finance

Ted Spinardi reviewed the summary of the January 13, 2017 Finance meeting.

The Board discussed the proposed expansion into HD channels for the VCS radio program. Per Mr. Martin's proposal, it is understood the funds must be repaid before any further expansion takes place in the Fine Arts program.

T. Spinardi made a motion to fund \$30,000 from cash reserves to expand the VCS radio station into High Definition.

B. Pazdel seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Executive

Scott Jacobs reviewed the Executive Committee's meeting held on January 6, 2017.

Items discussed:

- 6-month Strategic Plan update
- ACSI report
- Student Leadership Committee
- Staffing Update

E. Head of School

Paul Harrell reported the following:

- The all school calendar for the 2017-2018 school year will be presented to the Board for approval at the February 21, 2017 Board meeting.
- ACSI report – during the accreditation process VCS was given four major recommendations. Per the requirements of ACSI, a report was provided addressing each recommendation. There will be a mid-year visit next year.
- Re-enrollment is underway.
- The Student Leadership Committee continues to meet and have discussed dress code. Changes will be announced to students and parents next week and implemented immediately.

i. Strategic Plan Update

Paul Harrell provided a summary and status of the Strategic Plan pillars and goals. Leadership and Head of School will continue to work closely to accomplish the goals listed under each pillar.

III. New Business

A. No New Business

IV. Review Action Items

A. Update on pre-existing action items

- Participation in the Board Retreat, January 21, 2017 – all members.

P. Harrell left.

V. Discussion and Debriefing Session

A. Review of Ted Spinardi's status as a Board Member

Ted Spinardi reviewed his status as a Board member. Ted will continue to serve on the Board and participate in the Finance Committee. At the appropriate time, he will submit his resignation.

B. Discuss Changing Finance Committee schedule

Ted Spinardi and Becky Craig discussed changing the time of the Finance Committee meetings. It was discussed to meet the second Monday of each month at 12:00 p.m. Ted will confirm the change with Paul Harrell and Marcie Speirs prior to implementing this change.

VI. Closing Items

A. Prayer

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:10 PM.

Respectfully Submitted,
S. Jacobs