APPROVED

Learn4Life Pontiac

Minutes

Board Meeting

Date and Time
Tuesday January 27, 2026 at 6:00 PM

Location
In person: 142 Auburn Ave, Pontiac, MI 48342

Virtual via Microsoft Teams: https://llac.io/L4LPontiac
Meeting ID: 252 239 996 612 9
Passcode: jH2V53b7

Directors Present
C. Sanford, D. Sharp, O. Ewing

Directors Absent
None

Guests Present
A. Gibson (remote), A. Holmes, A. Miller (remote), C. Gray (remote), D. Petropulos (remote), G. Robinson (remote), H. Ruiz (remote), J. Gilbert, K. Welsh (remote), P. Williams, S. Nakon, T. Cherry, V. Chase (remote)

I. Opening Items

A. Call the Meeting to Order

C. Sanford called a meeting of the board of directors of Learn4Life Pontiac to order on Tuesday Jan 27, 2026 at 6:01 PM.

B. Record Board Member Attendance

C. Introduction of In Person and Virtual Guests

D. Pledge of Allegiance

II. Approval of Agenda

A. Approval of Agenda

O. Ewing made a motion to approve the agenda for the January 27, 2026, Regular Meeting of the Board of Directors of Learn4Life Pontiac.
D. Sharp seconded the motion.
The board **VOTED** to approve the motion.

III. Approval of Previous Board Meeting Minutes

A. Previous Regular Meeting Minutes

D. Sharp made a motion to approve the minutes from Board Meeting on 12-18-25.
O. Ewing seconded the motion.
It was recommended that the Board of Directors adopt, as presented, and approve the minutes of December 18, 2025, Regular Board Meeting of the Board of Directors of Learn4Life Pontiac. The following action was taken to approve the Minutes.
The board **VOTED** to approve the motion.

IV. Reports

A. Finance

Mr. Cherry presented the December finance report.

B. School Leader

1. Ms. Williams shared on students of the month and mentioned three of four students volunteered at Winter Wonderland.
2. Ms. Williams shared on Community and Enrollment efforts and gave an Introduction of the new Pontiac Mayor Mike McGinnis. She also shared her visits with a Sheriff's Department officer, Oakland ISD McKinney-Vento homeless liaison, and Pontiac Middle School counselor and with Mr. Scott Nakon's help they were able to pass out "cookies for counselors" an idea from our FSU rep. Mr. Jack Gilbert.
3. Ms. Williams shared enrollment efforts ongoing and participated in sorting coats and collected coats matched to students' sizes and needs. Enrollment status is hovering

around 110 with two prospects picking up applications and scheduled for meetings. She shared on an enrollment audit that took place and came back with 0% errors.

4. Ms. Williams shared on Learn4Life dollars with an incentive store and pricing adjustments to motivate course completion. She also observed spikes in completions when new items were introduced.
5. Lastly, Ms. Williams shared on meeting held with seniors, and visitors from Pontiac, FSU, and Universal Technical Institute. The board members were also invited to tour Universal Technical Institute.

C. Education Service Provider (ESP)

Mr. Holmes shared that it is School Board Appreciation Month and gave each board member a magnetic name badge to wear to graduation and school events.
Ms. Chase shared Ferris State's visit to CA and thanked Chris Loiselle for sending Kelly Buckmaster & Beth Taylor to tour our CA schools.
Ms. Chase also shared the upcoming "Bold by Choice Summit" in Big Rapids end of April.

D. Legal Updates

Mr. Robinson shared on the NCSI letter that was sent out explaining the policy updates and recommended the board approve of the changes NCSI was making.

E. Authorizer

Mr. Jack Gilbert shared on Board Member Professional Development courses and reminded the board that 3 courses need to be completed. He also mentioned the February correspondence from FSU reminds the board on Epicenter deadlines and closed session protocols.

V. New Business

A. 2025-26 Budget Amendments

O. Ewing made a motion to approve the 2025-26 Budget Amendments as presented.
D. Sharp seconded the motion.
The board **VOTED** to approve the motion.

B. Board Policy Updates

D. Sharp made a motion to approve the Board Policy Updates as presented from NCSI.
O. Ewing seconded the motion.
The board **VOTED** to approve the motion.

VI. Board Member Comments

A. Board Member Comments

Ms. Sharp thanked Principal Williams for her commitment to the community and making lasting partnerships for the school.
Mr. Ewing said “In it for the kids”.
Mr. Sanford reiterated what the other members mentioned and expressed his gratitude to USLC for their commitment to the school.

VII. Closing Items

A. Next Scheduled Board Meeting

Next Meeting Date: February 24, 2026, at 6:00pm

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:38 PM.

Respectfully Submitted,
A. Holmes